

TOWN OF BAULINE

MINUTES OF REGULAR COUNCIL MEETING
HELD AT 2 MEMORIAL PARK PLACE 10 AUGUST 2016

PRESENT

Mayor Christopher Dredge
Deputy Mayor Colin LeGrow
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

Councillor Jason King

PUBLIC IN ATTENDANCE

Bugs Greene
Debbie Greene

1.0 **CALL TO ORDER**

Mayor Christopher Dredge called the meeting to order at **7:30 pm**.

2.0 **AGENDA**

Upon Review of the Agenda:

MOTION 101 / 2016

*Councillor Craig LeGrow moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

3.0 **PREVIOUS MINUTES**

Upon Review of the 12 July 2016 Minutes:

MOTION 102 / 2016

*Councillor Craig LeGrow moved to **ADOPT** the minutes of 12 July 2016 as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

*Motion **CARRIED***

At this point Mayor Christopher Dredge directed Council's attention to item 6.4 of the agenda and asked Bugs and Debbie Greene if they would like to proceed with their presentation. They thanked Council for the opportunity and carried on with their presentation. Once completed they left the building.

4.0 **BUSINESS ARISING FROM MINUTES**

There were no items discussed from previous minutes.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

- 5.1.1 Development – Residence, Darryl Newell – 911-913 BL
Upon Review of the application:

MOTION 103 / 2016

*Councillor Carol King moved to **APPROVE IN PRINCIPAL** Mr. Darryl Newell's application to construct a single family dwelling at 911-913 Bauline Line as presented. Prior to the issuance of the development permit, Mr. Newell is to meet all regulations and criteria and have the measurements verified by a Town official for compliance with the Town of Bauline's Municipal Plan and Development Regulations 2007-2017*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

At this point Deputy Mayor Colin LeGrow declared a conflict of interest and left council chambers.

- 5.1.2 Crown Land – CWL Holdings – Bauline Line Extension update
The Town Manager provided an update to Council regarding CWL Holdings application for crown land on the Bauline Line Extension.

At this point Deputy Mayor Colin LeGrow was recalled to council chambers.

5.2 CORRESPONDENCE

- 5.2.1 Mineral Lands Division – Council reviewed this correspondence regarding changes to quarry permits. There was some confusion as to who this applies to and the Town Manager was requested to gather additional information.
- 5.2.2 Statistics Canada – Council reviewed this correspondence regarding Job Vacancy and Wage Surveys and the requirement to conduct a series of surveys.
- 5.2.3 MNL – Council reviewed the registration package for the upcoming MNL Convention. Deputy Mayor Colin LeGrow indicated that he would like to attend. All agreed. The Town Manager was requested to submit the application form and payment.
- 5.2.4 Epilepsy NL – Council reviewed the Epilepsy NL request for financial support. The request was denied at this time.

- 5.2.5 RNCA – Council reviewed the RNCA request to purchase ad space in their upcoming safety publication. The request was denied at this time.
- 5.2.6 The Town of Logy Bay Middle Cove Outer Cove – Council reviewed the invitation for the Mayor to attend the Festival of Friends event in LBMCO. The Mayor is unavailable for this event and asked if any other council member would like to attend. The Deputy Mayor indicated that he was planning on attending.
- 5.2.7 CMHC – Council reviewed the request from CMHC to provide more information in the monthly Building and Demolition report.
- 5.2.8 Stewardship Association of Municipalities – Council reviewed the information package regarding the fall meeting of SAM in Happy Valley Goose Bay 23-24 September 2016. Council will not be sending a representative to this meeting.
- 5.2.9 Municipal Affairs – Council reviewed this Municipal Affairs circular regarding the revised Project Status Report forms for Capital Works projects.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 10 Seaview Lane complaint and request

The Town Manager informed Council of a complaint regarding water issues at 10 Seaview Lane. The apparent cause may have been while water leak repairs were on-going at 12 Seaview Lane. The issue was inside the residence of 10 Seaview Lane. The tenant at 10 Seaview Lane is requesting reimbursement for plumbing work. Mayor Christopher Dredge informed council that he had spoken to the resident regarding this matter. After a lengthy discussion:

MOTION 104/2016

*Councillor Craig LeGrow moved to **DENY** the request for reimbursement for plumbing repairs by the tenant at 10 Seaview Lane and that all future correspondence regarding financial support for repairs be between the Town and the home owner.*

Seconded by Deputy Mayor Colin LeGrow

Two in favour

One absent

Mayor Christopher Dredge opposed

*Motion **CARRIED***

6.1.2 Killick Coast Games – Honourary Patron

After some discussion, Mayor Christopher Dredge nominated Donna Connors, (a member of the recent ladies rowing team that won the St. John's Regatta) as the Honourary Patron for Bauline. All agreed. The Town Manager was requested to contact Ms. Connors to determine if she would accept the nomination and position of Bauline Honourary Patron for the Killick Coast Games.

6.2 SAFETY REPORT/DISCUSSION

Deputy Mayor Colin LeGrow raised the concern and safety issue regarding the erosion of the shoulder of the road in several areas within town. Notably the area across from Duck Pond where there is approximately 6-8 inch drop from the pavement to the shoulder of the road. It was requested that the Town Manager contact the Department of Transportation regarding this issue.

6.3 WATER UPDATE

The Town Manager informed council that the water quality and quantity are reported as good.

6.3.1 Municipal Water Supply and Maintenance Testing Contract

The Town Manager informed council that there are no other companies or individuals currently in business or are willing to carry out the tasks identified in this document. Upon review of the Draft Municipal Water Supply and Maintenance Testing Contract, two items were requested to be included in the contract, one regarding annual review and the other regarding reimbursement for the Water Operators Conference. After which;

MOTION 105 / 2016

*Deputy Mayor Colin LeGrow moved to **AWARD** the Municipal Water Supply and Maintenance Testing Contract to T&R Holdings Inc. with the amendments and addition of the two items as discussed.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

6.4 BUGS & DEBBIE GREENE PRESENTATION

Council discussed the presentation by Bugs and Debbie Greene. It was decided to defer a decision on this item, until the Community Committee has had an opportunity to review and comment.

6.5 MAYOR'S MARCH

Mayor Christopher Dredge reminded council that the Mayor's March in support of the Heart and Stroke foundation will be taking place 11 August at 7:00 pm commencing at Duck Pond. All were encouraged to attend.

6.6 TIDY TOWNS JUDGING

Mayor Christopher Dredge briefed council on the Tidy Town judging activity which took place earlier in the day. He thanked the Town Manager and the Community Committee for their part in the judging activities and for providing a meal to the judges. The Mayor was encouraged by the comments of the judges.

6.7 BUDGET – PUBLIC CONSULTATION

After some discussion, it was decided to hold a Public Consultation meeting for the general public Wednesday, 28 September 2016 at 7:30 pm. The primary topic for the public meeting will be pre-budget public consultation. It was requested that the August Flyer announce the public meeting and requesting that written questions, submission or recommendations be received by 19 September in order for council to review and prepare.

6.8 REMAINING 2016 Events

The following remaining events for 2016 were discussed with intention of identifying lead organizations.

- Bonfire Night – This will be a joint Council and Community Committee event this year.
- Remembrance Day – Lead organization will be the War Memorial Committee
- Christmas Parade – The date for the Christmas Parade was set for Saturday 3 December. The lead organization will be the Community Committee, with support from Town Staff.

6.9 TARGA – UPDATE

Council reviewed the August Targa Newsletter. It was noted that the Bauline Safety Coordinator (Chris Palmer) is scheduled to hold a meeting in the near future regarding the Bauline prologue.

6.10 TERRY FOX RUN

The Town Manager informed council that he would be meeting with Heather Strong from the Terry Fox Run foundation in late August to go over the event.

6.11 GRAND OPENING

After a lengthy discussion, it was decided to schedule the Grand Opening of the New Town Hall and Community Centre for Saturday 15 October 2016. It was decided that this will be a Gala event and dance which will be catered. Music will be provided by a DJ. A list of special guests and dignitaries will be compiled and invitations sent out the second week of September. All costs associated with this event are expected to be covered by ticket sales.

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

The Town Manager informed council that all items on the deficiency list have been completed by the contractor.

7.2 MOU WITH POUCH COVE FOR FES.

As requested at the last meeting, the Town Manager informed council that he would be meeting with representatives of Bell regarding securing a second quote for radio requirements by the Town of Bauline and the Pouch Cove Volunteer Fire Department.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 106 / 2016

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 107 / 2016

*Deputy Mayor Colin LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

8.3 GAS TAX FUND ALLOCATIONS & CAPITAL INVESTMENT PLAN

The Finance Committee Chair and the Town Manager addressed council regarding amending the current Capital Investment Plans. The discussion surrounded the fact that the paving had come in under budget by about \$21,000.00, that there were unallocated Gas Tax funds in the amount of approximately \$2,200.00, and the fact that the town had incurred cost overruns during the construction of the new Town Hall. The discussion also touched on the fact that Gas Tax funding criteria had changed in the past couple of years permitting allocation of funds for recreational building purposes. After a lengthy discussion:

MOTION 108 / 2016

*Deputy Mayor Colin LeGrow moved to **DECREASE** the Approved Capital Investment Plan number 10-2015-5610 regarding the Paving of the road and parking lot at the new Town Hall and Community Centre by \$21,114.00. As the project has been completed, this amount represents the difference between the estimated cost (CIP approval amount) and the actual invoice.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

MOTION 109 / 2016

*Deputy Mayor Colin LeGrow moved to **ALLOCATE** the remaining Gas Tax Funds in the amount of \$2,199.83 to Gas Tax Funds project number 10-2013-2564 the construction of the New Town Hall and Community Centre.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

MOTION 110 / 2016

*Deputy Mayor Colin LeGrow moved to **DECREASE** the Approved Capital Investment Plan project number 10-2014-5036 regarding the future replacement of the water distribution by \$20,000.00*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

MOTION 111 / 2016

*Deputy Mayor Colin LeGrow moved to **INCREASE** the Approved Capital Investment Plan project number 10-2013-2564 regarding the construction of the New Town Hall and Community Centre by \$43,313.83 to defray the cost overruns associated with its construction.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted
- 9.2 Recreation Committee – No report submitted
- 9.3 Finance Committee – No report submitted
- 9.4 History & Heritage Committee – No report submitted
- 9.5 Emergency Response Committee – Report at item 7.2 received.
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - Council reviewed the e-mail from the ICSP Secretary indicating that Tuesday evenings would not be possible with her new work schedule. It was requested that the ICSP committee members be contacted to determine if Wednesday or Thursday evenings could be accommodated.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No Report submitted
- 9.8 Community Committee –Councillor Craig LeGrow briefed council on items regarding the Community Committee.
- 9.9 War Memorial Committee – No report submitted..

10.0 TABLE DISCUSSION

At this point Mayor Christopher Dredge asked if there were any items that council or staff would like to address.

The Town Manager asked if Council still wished to meet with Connections Research regarding building marketing. After a short discussion, the Mayor requested that the Town Manager set up a meeting between Council, the Community Committee and Connections Research for some time next week.

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Wednesday, 31 August 2016 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 112 / 2016

*Councillor Craig LeGrow moved to **ADJOURN** the meeting of **10 August 2016.***

Mayor Christopher Dredge adjourned the meeting at 11:32 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline