

TOWN OF BAULINE

MINUTES OF REGULAR COUNCIL MEETING
HELD AT 2 MEMORIAL PARK PLACE 11 FEBRUARY 2016

PRESENT

Mayor Christopher Dredge
Deputy Mayor Colin LeGrow
Councillor Jason King
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

PUBLIC IN ATTENDANCE

Mike Dwyer – Room For One

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:45 pm**.

2.0 AGENDA

Upon Review of the Agenda:

MOTION 012 / 2016

*Councillor Carol King moved to **ADOPT** the agenda as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

Upon review of the Minutes of General Council Meeting 13 January 2016:

MOTION 013 / 2016

*Councillor Carol King moved to **ADOPT** the minutes of 10 December 2015 with a minor amendment to item 7.1*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

As the minutes of 13 January 2016 have been adopted by Council, The Mayor and Town Manager signed the original copy of the minutes.

4.0 BUSINESS ARISING FROM MINUTES

There were no business items of previous minutes raised or discussed at this time.

At this point and in Accordance with item 4.0 of the 25 September 2013 Town Council Minutes, the Mayor left the order and sequence of the agenda and directed council to item 7.1

7.1 Town Hall / Memorial Park - Capital Works Project 11057 – update

The Town Manager provided an update to council on the following items:

- Fire Alarm System,
- Exhaust Fans & Balancing,
- Range Hood,
- Assisted Listening Devices,
- Back Splash in Bar, Kitchen and Council Chambers,
- Extra Tiles,
- Audio system, and
- Liquor Licence

Throughout the update discussions arose on various topics. After which the Mayor thanked the Town Manager for his efforts and diligence.

At this point and in Accordance with item 4.0 of the 25 September 2013 Town Council Minutes, the Mayor returned to the order and sequence of the agenda and directed council to item 5.0

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 Applications

5.1.1 Glenn Whalen – Application for Crown Land

Upon review to the Crown land Application submitted by Mr. Glenn Whalen (on behalf of Janet Whalen);

MOTION 014 / 2016

*Councillor Craig LeGrow moved to **APPROVE** the Municipal Recommendation Form for Crown Lands as submitted by Glenn Whalen on behalf of Janet Whalen.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

At this point Mayor Christopher Dredge Welcomed Mr. Mike Dwyer to the Council Meeting and asked if he wished to give his presentation at this time. The Mayor then directed Council to item 6.4 of the Agenda:

6.4 Room For One meeting request (Mike Dwyer)

Mr. Dwyer gave a presentation to council regarding the Room for One organization whose goal is to raise funds in order to allow a refugee family to immigrate into the St. John's Area. In order to accomplish this, the

organization would have to raise \$28,000.00. One of the organization's goals is to encourage every community on the Northeast Avalon to coordinate at least one fund raising event. In order to do this, Mr. Dwyer requested the use of either the Hall or the Council Chambers for a 1-2 hour period in order to present an information session to the residents of Bauline. His hope is to raise some volunteers who would then coordinate a fundraising event in our community.

At the end of his presentation, Mayor Dredge thanked Mr. Dwyer for his interest in this cause and let him know that he was welcome to stay for the rest of the meeting. Mr Dwyer, thanked the Mayor and Council for the opportunity to speak to them and left the building. After further discussion:

MOTION 015 / 2016

*Councillor Carol King moved to **RECOMMEND** to the Community Committee that the Room for One organization be permitted the use of space for up to two hours at no charge in order to present an information session on the Room for One organization to the residents of Bauline.*

*Seconded by Councillor Craig LeGrow
two in favour.*

Deputy Mayor Colin LeGrow opposed

*Motion **CARRIED***

At this point, the Mayor returned to the order and sequence of the agenda and directed council to item 5.2

5.2 Correspondence

5.2.1 Northeast Avalon ACAP – Council reviewed the correspondence regarding an information workshop hosted by ACAP for DFO personnel to inform municipalities on recent changes to the fisheries act and DFO structure. The meeting will take place 4 March starting at 9:00 am at the Fluvarium. The Mayor encouraged interested in attending to do so.

5.2.2 HMJ Consulting – Council reviewed the proposal for planning services by HMJ Consulting. They agreed to review this plan in more detail for discussion later in the year, and in preparation for the upcoming Municipal Plan review in 2017.

5.2.3 Municipalities NL – Council reviewed the correspondence regarding the MNL Avalon regional meeting at the Capital Hotel 19-20 February. At this time there was no one available to attend.

5.2.4 Holy Trinity High – Council reviewed this invitation for a council member to sit as a Community Representative on the School Council. At this time there was no one available.

- 5.2.5 Alzheimer Society – Council reviewed this information package regarding an upcoming learning session by the Alzheimer's Society. Council requested that an ad be placed in the next community flyer.
- 5.2.6 Stewardship Association of Municipalities – Council reviewed this correspondence regarding a list of funding opportunities tailored to community environmental initiatives through the SAM website.
- 5.2.7 MADD – Council reviewed this sponsorship request for support by purchasing the MADD Message yearbook. They declined at this time.
- 5.2.8 Municipal and Intergovernmental Affairs (MIGA) – Council reviewed the list of training and development opportunities for Council members and staff.
- 5.2.9 Professional Municipal Administrators (PMA) – Council reviewed the information regarding the upcoming annual convention that will be held here in St. John's, 20-22 April at the Holiday Inn. After which:

MOTION 016 / 2016

*Councillor Carol King moved to **APPROVE** the Town Manager attend this professional development opportunity.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

- 5.2.10 Municipal and Intergovernmental Affairs (MIGA) – Council reviewed this notice regarding the deadline for submitting year end claims is 8 April 2016.
- 5.2.11 The Town of Logy Bay, Middle Cove & Outer Cove (LBMCOG) – Council reviewed the minutes of the previous Mayor's Meeting

6.0 NEW BUSINESS

6.1 Report from Town Manager

6.1.1 Project Contracting

Council reviewed the four applications for the two week contract position with the town. After which;

MOTION 017 / 2016

*Deputy Mayor Colin LeGrow moved to **OFFER** the position to Mrs. Kathy Burton.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

6.1.2 Municipal Taxes

The Town Manager informed council that the majority of the municipal taxes have been dispatched. The remainder will be sent out by the end of next week.

6.1.3 STANTEC Meeting 22 January

The Town Manager briefed council on his meeting with STANTEC, 22 January 2017 regarding North East Avalon Regional (NEAR) Plan

6.1.4 Audit – 26 January

The Town Manager informed council that the field portion of the 2015 Audit process was completed 26 January 2016 by Gregory Stokes. All went well.

6.1.5 Community Committee

The Town Manager informed council that he has been working closely with the community committee regarding their administration and financial processes.

6.2 Safety Report

6.2.1 Review Working Alone Policy

The Deputy Mayor requested that this item be deferred until he has had the opportunity to review the draft document.

6.3 Water Update

The Town Manager informed council that the water quality and quantity remains stable and good.

6.4 Room For One meeting request (Mike Dwyer)

Previously addressed

6.5 Public Meeting – 24 Feb

Council reviewed the Main Events List (MEL) for the public meeting scheduled for 24 February at 7:30 pm. It was agreed to request the Community Committee Chair and the Resident Rep of the ICSP committee to present their respective items at the public meeting. The

Town Manager was directed to contact Joanne Whalen and Wade LeGrow. A rehearsal date of 23 February at 7:00 pm was also scheduled.

6.7 Emergency Response meeting with Pouch Cove

Deputy Mayor Colin LeGrow briefed council on his meeting with the Town of Pouch Cove regarding emergency response, communications and Memorandum of Understanding. The Deputy Mayor was requested to set up the next meeting with additional committee members present.

6.8 Council Social

After some discussion a council social was scheduled for 27 February 2016 at 6:30 pm in Council Chambers consisting of a potluck supper.

7.0 OLD BUSINESS

7.1 Town Hall / Memorial Park - Capital Works Project 11057

Previously addressed

8.0 FINANCES

8.1 Financial Statement

After review of the Financial Statement by Council;

MOTION 018 / 2016

*Councillor Jason King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

8.2 Outstanding Payables

After review of the Outstanding Payables by Council;

MOTION 019 / 2016

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – No report submitted

9.2 Recreation Committee – No report submitted

9.3 Finance Committee – No report submitted

9.4 History & Heritage Committee – Mayor Christopher Dredge informed council that the H & H Committee have scheduled a Heritage Day for

Sunday, 1 May 2016 from 2:00-5:00 pm. Residents will be invited to bring along any artifacts, pictures etc. to have a look at or scan on site. He also informed council that the committee is prepared to start working on the Heritage wall.

- 9.5 Emergency Response Committee – The Deputy Mayor informed council that several items including a larger generator, heaters, cords etc have been purchased in the event of a power outage. These items would be used to keep the new building from freezing.
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - Councillor Craig LeGrow briefed council on the last ICSP meeting which was held in Flatrock 2 February 2016.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No Report submitted.
- 9.8 Community Committee – Councillor Craig LeGrow briefed council on the previous meeting of the Community Committee. He did raise the question posed by him at the last meeting asking why the committee could not meet in Council Chambers instead of in the Community Centre. After a lengthy discussion:

MOTION 020 / 2016

*Councillor Craig LeGrow moved to **NOT PERMIT** the Community Committee to hold their general meetings in Council Chambers.*

Seconded by Councillor Jason King

Opposed by Deputy Mayor Colin LeGrow and Councillor Carol King

Supported by Mayor Christopher Dredge

*Motion **CARRIED***

10.0 TABLE DISCUSSION

At this point Mayor Christopher Dredge individually asked each Council member if they had any more comments or business they wished to express.

Councillor Craig LeGrow asked if a business tax could be applied to people who rent out their houses? A short discussion arose and the Town Manager was requested to check with surrounding municipalities to determine what they do.

Councillor Craig LeGrow also asked if we had received the invoice for the dasher board at the Jack Byrne Arena for 2016, and if we had received our free pass skating tickets yet. The Town Manager informed him that we hadn't, but that he would look into it.

Councillor Craig LeGrow went on to ask if Council was planning on increasing the number of councillors from five (5) to seven (7)? After a short discussion:

MOTION 021 / 2016

*Councillor Craig LeGrow moved to **INCREASE** the number of council members to seven.*

*Seconded by Councillor Carol King
All in Favour*

*Motion **CARRIED***

Deputy Mayor Colin LeGrow asked why don't fishing enterprises receive a business tax? After a short discussion, there was no definite answer and the Town Manager was requested to check with Municipal and Intergovernmental Affairs on the matter.

Deputy Mayor Colin LeGrow also requested that the Town Manager liaise with Around the Bay Disposal regarding putting a protocol in place for days they cannot compete their regular scheduled garbage pick-up due to inclement weather.

Deputy Mayor Colin LeGrow went on to request that a "No Littering" Pledge Banner be made so that it can be signed by all residents committed to keeping Bauline a "Tidy Town." All council agreed.

Deputy Mayor Colin LeGrow requested that a War Memorial Committee be struck in order to coordinate the refurbishing of the Korean memorial and the town Cenotaph and to have them eventually placed in prominent positions within Memorial Park. He suggested that the Mayor, himself and Terry Hillier be on the committee with other members being drawn from the town. After a short discussion, with Mayoral authority, Mayor Christopher Dredge approved the standing up of the new War Memorial Committee.

Deputy Mayor Colin LeGrow requested that an Agenda Item be added to the next council meeting regarding the private Septic System issue crossing Seaview Lane.

Mayor Christopher Dredge addressed council and suggested getting a gift card for Wade LeGrow for his voluntarism and specifically for rupturing a tire on his trailer while transporting Mr. & Mrs. Clause during the Christmas Parade. After a short discussion:

MOTION 022 / 2016

*Councillor Craig LeGrow moved to **PURCHASE** a \$50.00 gift card for Wade LeGrow displaying gratitude for his continued support to the community.*

*Seconded by Councillor Carol King
two in Favour
Deputy Mayor Colin LeGrow abstained*

*Motion **CARRIED***

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Thursday 3 March 2016 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 023 / 2016

*Councillor Jason King moved to **ADJOURN** the meeting of 11 February 2016.*

As there was no further business to discuss, Mayor Christopher Dredge adjourned the meeting at 11:50 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline