

# TOWN OF BAULINE

MINUTES OF REGULAR COUNCIL MEETING HELD AT  
2 MEMORIAL PARK PLACE 13 OCTOBER 2016

## PRESENT

Mayor Christopher Dredge  
Deputy Mayor Colin LeGrow  
Councillor Carol King  
Town Manager Craig Drover

## REGRETS

Councillor Jason King  
Councillor Craig LeGrow

## PUBLIC IN ATTENDANCE

Mrs. Darlene Richards

### 1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:52 pm**.

### 2.0 AGENDA

Upon Review of the Agenda:

**MOTION 133 / 2016**

*Councillor Carol King moved to **ADOPT** the agenda as presented.*

*Seconded by Deputy Mayor Colin LeGrow  
All in favour.*

*Motion **CARRIED***

### 3.0 PREVIOUS MINUTES

Upon Review of the 22 September 2016 Minutes:

**MOTION 134 / 2016**

*Councillor Carol King moved to **ADOPT** the minutes of 22 September 2016 as presented.*

*Seconded by Deputy Mayor Colin LeGrow  
All in favour.*

*Motion **CARRIED***

### 4.0 BUSINESS ARISING FROM MINUTES

#### 4.1 PROMOTIONAL AND MARKETING MATERIAL

Deputy Mayor Colin LeGrow presented promotional material that he had drafted for review by council. Upon review of the sample, Council agreed to proceed with the rack cards produced by the Deputy Mayor and requested that the Town Manager solicit three quotes to have 250 cards made on a good quality photo paper. Mayor Dredge thanked the Deputy Mayor for his efforts and for saving the town money.

## 5.0 APPLICATIONS AND CORRESPONDENCE

### 5.1 APPLICATIONS

#### 5.1.1 Development – Robert and Darlene Richards – Backlot development 886 Bauline Line

Council reviewed of the Backlot development application submitted by Robert and Darlene Richards. As Mrs. Richards was present, council requested clarification regarding the application. After which;

#### **MOTION 135 / 2016**

*Deputy Mayor Colin LeGrow moved to **REFER** this application to the Pouch Cove Volunteer Fire Department, Fire Chief for review and comment.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

#### 5.1.2 Crown Land Applications – Newfoundland Aquaponics – Bauline Line Extension

Council reviewed this application to develop an aquaponics agricultural business on the Bauline Line Extension. It was noted that the area requested by Newfoundland Aquaponics had previously been requested by another company for residential development. After which;

#### **MOTION 136 / 2016**

*Deputy Mayor Colin LeGrow moved to **REFER** this application to the Planning and Development Committee for review and comment.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

#### 5.1.3 Crown Land Freeze Request – Technical Rope and Rescue

This item was deferred until the next council meeting.

### 5.2 CORRESPONDENCE

#### 5.2.1 Municipal Affairs – Council reviewed this correspondence regarding the Debt Servicing Loan Payment.

- 5.2.2 Cabot Community Business Development Corporation – Council reviewed this invitation for the Mayor to attend the CCBDC AGM 25 October at the Manual River Hibernia Interpretation Centre from 1-2 PM. Mayor Dredge requested the Town Manager to send his regrets.
- 5.2.3 Canadian Union of Postal Workers – Council reviewed this request for support for Canadian Postal Workers.
- 5.2.4 Citizens Crime Prevention Association of NL – 2017 Calendar  
Council reviewed this request for support by purchasing calendars from the Citizens Crime Prevention Association of NL. Council denied the request at this time.

## **6.0 NEW BUSINESS**

### **6.1 REPORT FROM TOWN MANAGER**

#### **6.1.1 Meeting with Targa 18 Oct**

The Town Manager informed Council that he and the Mayor will be meeting with Targa at their request, 7:30 pm, October, 18<sup>th</sup>. He asked the remainder of Council if they had any items to pass on to TARGA NL. Notes were taken by Mayor Christopher Dredge.

#### **6.1.2 Finance meeting date**

The Town Manager informed council that he was working on the budget and requested that the Finance Committee meet in the near future. A date will be coordinated with the Finance Committee through e-mail.

### **6.2 SAFETY REPORT/DISCUSSION**

There were no items of safety discussed at this meeting.

### **6.3 WATER UPDATE**

The Town Manager informed Council that the water quality and quantity remain good. There has been a leak reported on the premises of a resident, who will be making the repairs themselves.

### **6.4 GENERAL MAINTENANCE CONTRACT**

A discussion arose regarding the need for a general maintenance contract. Council reviewed a draft contract provided by T&R Consulting. It was requested that the Town Manager draft a letter seeking expressions of interest for a Town General Maintenance Contract, for review at the next council meeting.

## **6.5 2016/2017 SNOW CLEARING CONTRACT**

Council reviewed the 2015/2016 Snow Clearing Contract awarded to Kinsella Services. They reviewed the draft Snow Clearing Contract produced by the Town Manager, after which:

### **MOTION 137 / 2016**

*Councillor Carol King moved to **AWARD** the 2015/2016 Snow Clearing and Ice Control contract to Kinsella Services.*

*Seconded by Deputy Mayor Colin LeGrow  
All in favour.*

*Motion **CARRIED***

At this point Council requested that the Town Manager contact some communities in the local area and discuss how they manage their snow clearing. They also requested that the Town Manager research the cost of an appropriate snow clearing vehicle with plow and sander attachments, and report back to council.

## **6.6 2017 WASTE REMOVABLE CONTRACT**

Council reviewed the 2016 Waste removal contract and decided to defer this item until the next council meeting.

## **6.6 FUNDING OPPORTUNITIES**

Deputy Mayor Colin LeGrow informed council that he had engaged the Community Committee Chair regarding funding programs available whereby the Community Committee or the Town can apply for a Co-op student or wage subsidy in hiring a student. He emphasized that this may be a good opportunity to hire a marketing/administrative person to assist the Community Committee and the Town. A short discussion ensued.

## **7.0 OLD BUSINESS**

### **7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057**

Council requested that a letter regarding the in-efficiency of the building and their displeasure with the engineering process be drafted for review.

### **7.2 BUDGET – PUBLIC CONSULTATION – AAR**

Council discussed the Public Meeting regarding the Budget which was held Monday 6 October 2016. There were not many residents in attendance, however council determined that it was a worthwhile event and agreed to hold it again next year.

### 7.3 GRAND OPENING OF TOWN HALL AND COMMUNITY CENTRE

Upon review of the items surrounding the Grand Opening event scheduled for 19 November, Council agreed to hold a planning/update meeting 18 October at 8:00 pm.

### 7.3 BONFIRE NIGHT

A discussion arose regarding the Community Committee's decision to change Bonfire night from their requested evening of 4 November to Saturday afternoon 3-5 pm 5 November. After a lengthy discussion:

**Mayor Christopher Dredge left the Chair**  
**Deputy Mayor Colin LeGrow assumed the Chair**

#### **MOTION 138 / 2016**

*Mayor Christopher Dredge moved to **RETAIN** the original Community Committee's request to hold this year's bonfire on the evening of 4 November 2016. He also moved to **ADD** to the Terms of Reference and Council's future decisions regarding Bonfire night that; Bonfire/Guy Fawkes night be retained as an evening event as it is an old Newfoundland celebration steeped in history. As such, Bonfire night will take place on the traditional date of November 5<sup>th</sup>, unless there are extenuating circumstances, such as weather or conflicting calendar events. Costs associated with this event will be covered by the Town Council.*

*Seconded by Councillor Carol King  
Opposed by Deputy Mayor Colin LeGrow  
Two in favour, One opposed*

*Motion **CARRIED***

**Deputy Mayor Colin LeGrow Left the Chair**  
**Mayor Christopher Dredge resumed the Chair**

### 7.4 REMEMBRANCE DAY

This item was referred to the War Memorial Committee for planning.

## 8.0 FINANCES

### 8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

**MOTION 139 / 2016**

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Colin LeGrow  
All in favour*

*Motion **CARRIED***

### 8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

**MOTION 140 / 2016**

*Deputy Mayor Colin LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Carol King  
All in favour*

*Motion **CARRIED***

## 9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted
- 9.2 Recreation Committee – No report submitted
- 9.3 Finance Committee – No report submitted.
- 9.4 History & Heritage Committee – No report submitted
- 9.5 Emergency Response Committee – No report submitted
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - No report submitted
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted
- 9.8 Community Committee – No report submitted
- 9.9 War Memorial Committee. No report submitted.

## 10.0 TABLE DISCUSSION

At this point Mayor Christopher Dredge asked if there were any items that council or staff would like to address.

Deputy Mayor Colin LeGrow requested clarification on the direction regarding marketing staff. It was indicated that the Deputy Mayor would liaise with the Community Committee Chair to apply for funding/co-op student etc. to augment the marketing capability of the Town and Community Committee, regarding the Community Centre.

## 11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Thursday, 3 November 2016 at 7:45 pm.**

## 12.0 ADJOURNMENT

As there was no further business to discuss;

**MOTION 141 / 2016**

*Councillor Carol King moved to **ADJOURN** the meeting of **13 October 2016.***

**Mayor Christopher Dredge adjourned the meeting at 10:31 pm.**

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Christopher Dredge  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline