

TOWN OF BAULINE

MINUTES OF A REGULAR COUNCIL MEETING
HELD AT 1311 BAULINE LINE 16 APRIL 2014

PRESENT

Mayor Christopher Dredge
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

Deputy Mayor Colin LeGrow
Councillor Jason King

PUBLIC IN ATTENDANCE

Douglas Kavanagh
Bradley Cahill

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:32 pm**.

2.0 ADOPT AGENDA

*Councillor Craig LeGrow moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

3.0 ADOPT the MINUTES

Regarding the minutes of the GENERAL COUNCIL MEETING 26 March 2014

*Councillor Carol King moved to **ADOPT** the minutes of 26 March 2014 as presented.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

As the minutes of **26 March 2014** have been adopted by Council, The Mayor and Town Manager signed the original copy of the minutes.

4.0 BUSINESS ARISING FROM MINUTES

At this time the Mayor addressed Mr. Doug Kavanagh who previously requested to present Council with a quote and proposal to repair the electrical service to the pump house and to install an alternate power supply. Mr. Kavanagh acknowledged that he was prepared to make his presentation to Council.

4.1 Alternate power supply to Town Water Supply – Mr. Douglas Kavanagh owner of VRI Electrical submitted a five (5) page document to council detailing the requirements of the proposed job. He went on to explain the

rationale behind his proposal and elaborated on a few of the items. Council reviewed the proposal and thanked Mr. Kavanagh for his presentation.

In Accordance with item 4.0 of the 25 September 2013 Town Council Minutes, the Mayor Departed from the order and sequence of the AGENDA and directed council to item 7.1

7.1 Town Hall / Memorial Park - Capital Works Project 11057

Council was presented with and reviewed a letter dated 15 April 2014 from the Minister of Municipal and Intergovernmental Affairs. The letter and its enclosures amend the previous Municipal Capital Works Agreement dated 7 November 2012, for Project number 11057, Town Hall and Community Center.

Upon Review:

*Councillor Craig LeGrow moved to **AUTHORIZE** the Mayor and Town Manager to enter into an amended Municipal Capital Works Program Project number 11057 between the Minister of Municipal and Intergovernmental Affairs and the Town of Bauline on behalf of Council. This arrangement is based on a cost sharing arrangement of 90/10 Provincial/Municipal ratio as detailed in the document COR/2014/02330 dated 15 April 2014.*

*Seconded by Councillor Carol King
All In favour*

*Motion **CARRIED***

At this point Council discussed the finances related to the project. It was noted that although an approval to borrow funds was previously authorized by the Provincial Government, No funds have actually been borrowed to date. In addition it was noted that the overall cost of the project increased by approximately \$293,000.00, with that said:

*Councillor Carol King moved to **RESCIND** all previous requests to borrow funds for project 11057 Town Hall and Community Center.*

*Seconded by Councillor Craig LeGrow
All In favour*

*Motion **CARRIED***

*Councillor Carol King moved to **REQUEST TO BORROW** \$176,160.00 on a ten (10) year amortization period through Municipal and Intergovernmental Affairs representing the Town of Bauline's municipal contribution as detailed in the document COR/2014/02330 dated 15 April 2014.*

Seconded by Councillor Craig LeGrow
All In favour

Motion **CARRIED**

Councillor Carol King moved to **REQUEST TO BORROW** a maximum of \$81,467.00 on a one (1) year amortization period through Municipal and Intergovernmental Affairs representing the GST portion of project 11057 Town Hall and Community Center.

Seconded by Councillor Craig LeGrow
All In favour

Motion **CARRIED**

At this point the Mayor reflected on many of the accomplishments and obstacles negotiated in order for the Town to be at this critical point regarding the construction of the new Town Hall. He recommended that a Letter of Appreciation be dispatched to MHA Kevin Parsons to acknowledge his contribution and offer the Town's appreciation for his efforts. Council agreed and the Town Manager was directed to draft the required correspondence.

The Mayor Returned Council to the order and sequence of the AGENDA

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 Applications

- 5.1.1 CROWN LAND – Nina Crocker - Bauline Line – Council reviewed the additional information provided by the Crown Lands Division and the Town Manager.

*Councillor Carol King moved to **DEFER** Nina Crocker's application for Crown Land and refer the file to the Planning and Development Committee for comment.*

Seconded by Councillor Craig LeGrow
All In favour

Motion **CARRIED**

- 5.1.2 CROWN LAND – Wayne LeGrow - Bauline Line – Council reviewed the additional information provided by the Crown Lands Division and the Town Manager.

*Councillor Carol King moved to **DEFER** Wayne LeGrow's application for Crown Land and refer the file to the Planning and Development Committee for comment.*

Seconded by Councillor Craig LeGrow
All In favour

Motion **CARRIED**

- 5.1.3 CROWN LAND – William Price - Bauline Line – Council reviewed the additional information provided by the Crown Lands Division and the Town Manager.

*Councillor Craig LeGrow moved to **APPROVE** William Prices' application for Crown Land with the applicable comments reflected in the Municipal Application Form.*

*Seconded by Councillor Carol King
All In favour*

*Motion **CARRIED***

5.2 Rezoning

- 5.2.1 Rezoning – Private land - Marie-Anne Boulain - Council reviewed the file regarding Mrs. Boulain's rezoning request. After a short discussion:

*Councillor Carol King moved to **DEFER** Marie-Anne Boulain's application for the re-zoning of private land and refer the file to the Planning and Development Committee for comment.*

*Seconded by Councillor Craig LeGrow
All In favour*

*Motion **CARRIED***

- 5.2.2 Rezoning – Crown Land – Bradley and Margaret Cahill – Council reviewed the file regarding the rezoning of Crown Land for future development. As Mr. Bradley Cahill was present at the council meeting, the Mayor asked if Mr. Cahill would like to speak about the proposal. A dialogue ensued between Mr. Cahill and Council, and the Mayor thanked Mr. Cahill for his input.

*Councillor Craig LeGrow moved to **DEFER** Margaret and Bradley Cahill's application for the re-zoning of crown land and refer the file to the Planning and Development Committee for comment.*

*Seconded by Councillor Carol King
All In favour*

*Motion **CARRIED***

- 5.2.3 Rezoning discussion – Private Land – AKS Development - With previous approval to rezone private property from Commercial Tourism to Residential Rural, Mr. Ken Auchinleck informally requested approval to construct a dwelling on one of the proposed building lots given several hypothetical scenarios, as relayed and presented by the Town Manager. After which:

Councillor Carol King moved to **DEFER** AKS Development's request regarding construction while undergoing re-zoning and refer the file to the Planning and Development committee for comment.

Seconded by Councillor Craig LeGrow
All In favour

Motion **CARRIED**

5.3 Correspondence

- 5.3.1 Minister's Circular – Amendments to the Municipalities Act 1999 – Council reviewed the letter whereby Minister Kent is provides information regarding the introduction of a bill that will allow councillors to remotely attend council meetings. As well this correspondence involves the option of introducing non-voting youth representatives to council.
- 5.3.2 NL Hydro & NL Power – Letter of concern – Council reviewed the letter of concern from the hydro and power organizations who are concerned about the higher numbers of power line contacts and are requesting that municipalities promote safe work habits around power lines.
- 5.3.3 Municipal Human Resources – Canadian Municipal Employees and Elected Officials Remuneration and Benefits Survey. Council reviewed the nine page survey that has been requested to be completed and returned. The Town Manager was instructed to complete and return the survey.
- 5.3.4 Pouch Cove Fire Department – Recycling Drive fundraiser – Council reviewed an e-mail indicating that due to the large number of firefighters being away in Clarenville for the spring Fire School, the PCFD have decided to move the recycling fundraiser drive to the weekend of **6 & 7 June 2014**. The Town Manager was requested to place this information in an upcoming bulletin and on the website.
- 5.3.5 MHA Dale Kirby – Petition on improving access to oral surgical procedures in NL – Council reviewed this document from MHA Kirby requesting support in gathering petition signatures on improving access to oral surgical procedures in Newfoundland and Labrador.
- 5.3.6 Municipalities Newfoundland and Labrador – Municipal Council Handbook 2014 edition – Council reviewed the e-copy of the new Municipal Council Handbook 2014 edition. It is anticipated that

printed copies will be sent to the Town for distribution to council members.

- 5.3.7 Heart & Stroke Foundation – Mayors March for Heart Disease and Stroke – Council reviewed the request from the Heart and Stroke Foundation to conduct a Mayor’s March again this year. Upon Review:

*Councillor Carol King moved to **PARTICIPATE** in the Heart and Stroke Mayor’s March for Heart Disease in 2014.*

*Seconded by Councillor Craig LeGrow
All In favour*

*Motion **CARRIED***

- 5.3.8 L’Argent Atlantic – Letter regarding municipal taxes. Mayor Dredge distributed a document he received from Mike Doyle the President of L’Argent Atlantic regarding water and business tax invoices sent to L’Argent Atlantic. Upon further review it was agreed by all that Municipal Water tax not be levied against L’Argent Atlantic. As for the Business Tax, the Town Manager was requested to liaise with the Town’s Analyst at Municipal and Intergovernmental affairs for an interpretation of the Municipalities Act regarding Business Tax.

6.0 NEW BUSINESS

6.1 Report from Town Manager

- 6.1.1 Street Lighting – The Town Manager informed council that he had carried out an inspection of the density of street lights on the Pouch Cove Line and on Bauline Line. The average density on Pouch Cove line was 1 in every four poles had a street light installed. On Bauline Line the density was much less with no poles in several stretches of the route. The Town Manager recommended that an additional nine (9) street lights be installed on the Bauline Line.

*Councillor Carol King moved to **INSTALL** an additional nine (9) street lights on the Bauline Line as determined by the Town Manager.*

*Seconded by Councillor Craig LeGrow
All In favour*

*Motion **CARRIED***

- 6.1.2 Summer Students – The Town Manager informed council that the Town has applied to the provincial government to employ one (1) High School and one (1) post graduate student for summer employment this year.

6.1.3 Bauline Dog Tags – The Town Manager informed council that in accordance with the newly adopted Animal Control Regulation and the requirement to register dogs, he has ordered 200 aluminum blue tags. When they are received notices will be sent out regarding the new by-law with instructions on registering animals.

6.2 Water Update – The Town Manager informed council that there is no loss of water due to leaks in the system. However, Electric Motor and Pump was called to carry out repairs to the chlorine pump, hoses and valves. As well the Water Bacteriological Analysis Reports for the past several months have arrived and were reviewed by Council. All reports indicate good water quality and chlorination levels.

6.3 Municipal Service Award – Rita King – The former Mayor, Deputy Mayor and Councillor Rita King's Long Service Award was received from the provincial government. With that said:

*Councillor Carol King moved to **FRAME** the Long Service Award for Mrs. Rita King and in the near future select an appropriate event to present Mrs. King with her award.*

*Seconded by Councillor Craig LeGrow
All In favour*

*Motion **CARRIED***

The Mayor expressed his appreciation for Mrs. King's service to the Town of Bauline. Council echoed his sentiments.

6.4 Electrical work and alternate power supply to pump house – Given the presentation by VRI Electrical earlier at item 4.1, council reviewed the other quote by Power Electric. Upon review and discussion, Council requested that the Town Manager contact Power Electric and provide additional information for review at the next council meeting.

6.5 Public Meeting – After Action Review – Council discussed the public meeting which took place 9 April 2014 in the Bauline United Church. They agreed that the meeting was well planned, coordinated and conducted. Much information was passed to those in attendance. However, attendance was considered a little low. After the discussion:

*Councillor Carol King moved to **DONATE** \$100.00 to the Bauline United Church for the use of the Church to hold a Public Meeting 9 April 2014.*

*Seconded by Councillor Craig LeGrow
All In favour*

*Motion **CARRIED***

6.6 Animal Control Regulation – Council reviewed the amended copy of the Animal Control Regulations which were adopted 26 March 2014. All was in order and the Mayor and Town Manager signed the original copy of the regulation and the Town Seal was applied.

6.7 Emergency Communication Devices – The Town Manager briefed council on his discussions with the Pouch Cove Fire Department (PCFD) and a representative of Hitech Communications Ltd. He then provided Council with a quote to purchase four (4) two-way radios, capable of communicating with the PCFD in emergency situations. Council reviewed the quote in comparison to other quotes previously received.

*Councillor Craig LeGrow moved to **PURCHASE** four (4) hand held two-way radios as quoted by Hitech Communications Ltd as part of the as part of the Town's Emergency Plan.*

*Seconded by Councillor Carol King
All In favour*

*Motion **CARRIED***

6.8 Spring Clean-up – Council reviewed an outline for the annual Spring Clean up. After which:

*Councillor Craig LeGrow moved to **CONDUCT** the annual Spring Clean-Up 3 June 2014 and further moved to **PURCHASE** the requisite supplies, prizes and food/refreshments associated with the spring clean-up event.*

*Seconded by Councillor Carol King
All In favour*

*Motion **CARRIED***

6.9 Canada Day – Council reviewed an outline for the Canada Day Celebration to be held Tuesday 1 July 2014. After which:

*Councillor Carol King moved to **EXPEND FUNDS and ENTER INTO AGREEMENTS** in order to book the requisite equipment, supplies and contractors associated with this event, while providing regular updates and reports to Council.*

*Seconded by Councillor Craig LeGrow
All In favour*

*Motion **CARRIED***

7.0 OLD BUSINESS

7.1 Previously addressed

- 7.2 Playground Equipment – Council reviewed the latest proposed images of the new Playground. Mayor Dredge requested that once a time was set to identify an appropriate playground site, that all available council members be invited to attend the meeting and discuss location possibilities.
- 7.3 Amendments – The Town Manger informed Council that Amendment number three came into effect 4 April 2014. Outstanding amendments number 2 and 4 are currently being reviewed at the Land Planning and Use Division of Municipal and Intergovernmental Affairs.
- 7.4 Wetland Stewardship – As the final Bauline Wetland Management Unit Map and Habitat Conservation Plan was presented and discussed at the public meeting held 9 April 2014:

*Councillor Carol King moved to **APPROVE** the Bauline Wetland Management Unit Map and the Habitat Conservation Plan as presented by the Department of Environment and Conservation and to proceed with a Wetland Stewardship agreement between the Town of Bauline and the Provincial Government.*

*Seconded by Councillor Craig LeGrow
All In favour*

*Motion **CARRIED***

8.0 **FINANCES**

8.1 Financial Statement

After review of the Financial Statement by Council;

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

8.2 Outstanding Payables

After review of the Outstanding Payables by Council;

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Counillor Craig LeGrow
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee - There was no committee report submitted
- 9.2 Recreation Committee - There was no committee report submitted
- 9.3 Finance Committee - There was no committee report submitted
- 9.4 History & Heritage Committee – A verbal committee report was presented to council by Mayor Dredge and Councillor Carol King.
- 9.5 Emergency Response Committee - There was no committee report submitted
- 9.6 Integrated Community Sustainability Plan (ICSP) – Mayor Christopher Dredge provided a verbal report to council regarding the ICSP meeting hosted by the Town of Bauline and held 15 April 2014.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) - There was no committee report submitted

10.0 NEXT GENERAL MEETING

The Mayor scheduled the Next General Meeting for **7 May 2014 at 7:30 pm.**

11.0 ADJOURNMENT

*Councillor Carol King moved to **ADJOURN** the meeting of 26 March 2014.*

*Seconded by Councillor Craig LeGrow
All in favour*

*Motion **CARRIED***

As there was no further business to discuss, Mayor Christopher Dredge adjourned the meeting at 10:45 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline