

# TOWN OF BAULINE

MINUTES OF A REGULAR COUNCIL MEETING  
HELD AT 1311 BAULINE LINE 18 JUNE 2014

## PRESENT

Mayor Christopher Dredge  
Councillor Carol King  
Councillor Craig LeGrow  
Councillor Jason King  
Town Manager Craig Drover

## REGRETS

Deputy Mayor Colin LeGrow Paul Quigley (D&P Holdings)

## PUBLIC IN ATTENDANCE

### 1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:32 pm**.

### 2.0 ADOPT AGENDA

*Councillor Jason King moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

### 3.0 ADOPT the MINUTES

Regarding the minutes of the GENERAL COUNCIL MEETING **28 May 2014**

*Councillor Carol King moved to **ADOPT** the minutes of 28 May 2014 as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour.*

*Motion **CARRIED***

As the minutes of **28 May 2014** have been adopted by Council, The Mayor and Town Manager signed the original copy of the minutes.

### 4.0 BUSINESS ARISING FROM MINUTES

The Mayor referred Council to item 5.3.3 of the 28 May 2014 General Council Meeting Minutes. He informed council that he had attended a meeting presented by the Northeast Avalon Atlantic Coastal Action Program (NAACAP) as a Bauline Council representative. The meeting was very informative.

***In Accordance with item 4.0 of the 25 September 2013 Town Council Minutes, the Mayor Departed from the order and sequence of the AGENDA and directed council to item 7.1***

## 7.1 Town Hall / Memorial Park - Capital Works Project 11057

The Town Manager informed Council that he had met with Dillon Engineering earlier that day and had picked up the contracts to be signed by the Mayor. Council reviewed the Contracts and agreed to sign the contracts as presented. Valis Survey carried out a final site survey for the building location 16 June 2014 and the results should be available to Eastern Contracting by 19 June 2014. Eastern Contracting are poised to commence the construction phase of the project as soon as they receive the survey information. A meeting between the Town of Bauline, Eastern Contractors and Dillon Engineering will be scheduled in the near future.

*The Mayor Returned Council to the order and sequence of the AGEND.*

## 5.0 APPLICATIONS AND CORRESPONDENCE

### 5.1 APPLICATIONS

#### 5.1.1 CROWN LAND – Nina Crocker - Bauline Line – previously deferred

The Town Manager informed council that he had met with Mrs. Nina Crocker earlier in the week to discuss the crown land application. Upon review of the application:

*Councillor Craig LeGrow moved to **APPROVE** the Municipal Recommendation Form for Crown Land Application as presented by Nina Crocker for the parcel of land recently rezoned by her on the Bauline Line.*

*Seconded by Councillor Jason King  
All in favour.*

*Motion **CARRIED***

#### 5.1.2 CROWN LAND – Adam Williams – Bauline Line, Home Garden extension

Council Reviewed the application for Crown Land as an extension to the property of Adam Williams for the purpose of a Home Garden. After which:

*Councillor Craig LeGrow moved to **APPROVE** the Municipal Recommendation Form for Crown Land Application as presented by Adam Williams to extend his property for the use as a home garden. However, Councillor LeGrow did have concerns regarding the size of land applied for as a home garden*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

5.1.3 DEVELOPMENT – Stephen Anstey – 849 Bauline Line

Upon review of the Development Application presented by Stephen Anstey;

*Councillor Jason King moved to **APPROVE IN PRINCIPLE** the application to construct a single family dwelling at 849 Bauline Line as presented by Stephen Anstey. Prior to the issuance of the development permit, Mr. Anstey is to meet all regulations and criteria and have the measurements verified by the Town's official for compliance with the Town of Bauline's Municipal Plan and Development Regulations 2007-2017.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

5.1.4 DEVELOPMENT – Dylan Genge – 1024 Bauline Line Extension

Upon review of the Development Application presented by Dylan Genge;

*Councillor Carol King moved to **APPROVE IN PRINCIPLE** the application to construct a single family dwelling at 1024 Bauline Line Extension as presented by Dylan Genge. Prior to the issuance of the development permit, Mr. Genge is to meet all regulations and criteria and have the measurements verified by the Town's official for compliance with the Town of Bauline's Municipal Plan and Development Regulations 2007-2017.*

*Seconded by Councillor Craig LeGrow  
All in favour.*

*Motion **CARRIED***

5.1.5 EXCAVATION/ROAD CONSTRUCTION – Ken Auchinleck – Road preparation and construction into approved development area.

The Town Manager informed council that he had received a verbal request for an excavation permit from Mr. Ken Auchinleck to construct a road to municipal standards on his property currently undergoing rezoning from Commercial Tourism (CT) to Residential Rural (RR). Upon discussion:

*Councillor Jason King moved to **NOT APPROVE** the construction of a road while the property was undergoing the Re-zoning process.*

*Seconded by Councillor Carol King  
All in favour.*

*Motion **CARRIED***

5.1.6 VENDER PERMIT – Cynthia King, La Ballena Seasonal permit request

Council reviewed the Vender application presented by Mrs. Cynthia King to open a seasonal original Arts and Crafts store near the Bauline Wharf. After which:

*Councillor Carol King moved to **APPROVE** the seasonal vender permit to open La Ballena 21 June 2014 as presented by Mrs. Cynthia King.*

*Seconded by Councillor Jason King  
All in favour.*

*Motion **CARRIED***

Council wished to congratulate Mrs. King on this occasion and wish her good luck in her business venture.

5.2 **REZONING**

5.2.1 Rezoning discussion, Crown Land and Development Proposal – Bauline Line Extension – D&P Holdings

Council reviewed the Municipal Recommendation Form and development proposal as presented by Paul Quigley of D&P Holdings. In his proposal Mr. Quigley stated that he is willing to incur any cost associated with rezoning the property if required. Council discussed the proposal with Mr. Quigley after which; council referred the file to the Planning and Development Committee for review and recommendations. The Mayor thanked Mr. Quigley for his interest in development in the Town of Bauline.

5.2.2 Rezoning Marie-Anne Boulain – Private Property, Bauline Line and North end of Duck Pond

The Town Manager informed Council that he had received a letter and rezoning deposit from Mrs. Boulain requesting to proceed with rezoning her private land from Rural (RU) to Residential Rural (RR). Council directed the Town Manager to liaise with the Town Planner to confirm requirements to proceed.

5.3 **CORRESPONDENCE**

5.3.1 Logy Bay-Middle Cove-Outer Cove, Veteran's Memorial Committee  
Council reviewed the invitation for the Mayor or Council Representative to attend the unveiling of the Monument 1 July 2014 at 3:00 pm in LBMCO. It was determined that during this time, Bauline's Canada Day activities would be ongoing and the Mayor

would not be available. Council members, who would be available were encouraged to attend.

- 5.3.2 The Royal St. John's Regatta Committee – This request for the town to purchase advertisement space in the souvenir program book was reviewed and declined by Council.
- 5.3.3 The Honourable Denis Lebel – Council reviewed the e-mail from Hon. Lebel updating municipalities on the implementation of the New Building Canada Plan (NBCP).
- 5.3.4 The Town of Portugal Cove-St. Phillips' – Council reviewed the Municipal Plan Amendment number 25 and Development Regulations amendment number 55 as presented by the Town of Portugal Cove-St. Phillips'.
- 5.3.5 The Town of Paradise – Council reviewed the Municipal Plan amendment number 31 and Development Regulations amendment number 78 as presented by the Town of Paradise.
- 5.3.6 Department of Municipal and Intergovernmental Affairs (MIGA) – Circular – Council reviewed the MIGA circular regarding changes to the water, sewer & roads Master specifications.
- 5.3.7 Office of Public Engagement – Council reviewed the Provincial Listing of Volunteer Organizations – Part 2 Survey and requested that the Town Manager complete and return the 17 page survey.
- 5.3.8 Ken Auchinleck Pioneer Log Homes – Verbal presentation request to address council regarding Timber Kings visit to Bauline in the near future. Mr Auchinleck was not in attendance therefore there was no presentation received by council.
- 5.3.9 Matthew Cooper, Recreational Coordinator – Council reviewed an e-mail requesting a Bauline representative as the Honorary Patron for the 2014 Killick Coast games. Upon review of the e-mail and discussion, Dylan Short was unanimously nominated as the Honourary Patron. The Town Manager was requested to contact Mr. Short to determine if he accepts the nomination.
- 5.3.10 Child Find Newfoundland and Labrador – Safety Awareness Book. Council reviewed the request from The Child Find Committee soliciting advertising in their safety awareness book to raise funds for the Child Find organization. Council declined at this time.
- 5.3.11 Children's Wish Foundation – 19 Annual Run the Rock from Port Aux Basques to St. John's - Council reviewed the request for

donations to The HMCS St. John's is on behalf of the Children's wish foundation as they "Run the Rock" for this charity. Council declined at this time.

## 6.0 NEW BUSINESS

### 6.1 Report from Town Manager

#### 6.1.1 Resident Complaints

##### 6.1.1.1 Wild cats living around residents homes

The Town Manager informed council that he had received a complaint about wild cats living in the woods. They have become a menace by spraying around residents homes, and there is concern that young children may approach them and get bitten and/or scratched. Once the animal control contract is signed with the Town of Torbay, this issue will be brought to the attention of the Animal Control Officer.

##### 6.1.1.2 Drainage blockage near 879 Bauline Line

Council was informed that there has been a resident complaint received concerning a ditch and culvert being blocked, not allowing water to flow from one side of the road to the other. As this is provincial route, Council requested that the Town Manager liaise with the Department of Highways concerning this matter.

#### 6.1.2 2<sup>nd</sup> Quarter Review

The Town Manager presented council with documents regarding the administrative and financial position of the town at the end of the second quarter. Council acknowledge the report and are satisfied with the towns situation.

#### 6.1.3 Potential legal proceedings

The Town Manager informed council that the town may be requested to provide information in an ongoing legal issue. As information and documentation are received, Council will be informed.

#### 6.1.4 Bauline Dog Tags – Update

The Town Manager informed Council that there are 10 dogs currently registered.

#### 6.1.5 Animal Control Contract – Town of Torbay

The Town Manager informed Council that the Animal Control Contract with the Town of Torbay continues to be problematic. Sufficient communication coverage is still an issue. They have been working with TELUS to find a solution. The next endeavour

involves researching a satellite phone system for the Animal Control Officer vehicle.

6.1.6 Emergency Communication Devices – Update

Council was informed that the emergency communication devices have been picked up from HiTech communications. They currently have a temporary frequencies assigned to them and can communicate with each other.

6.1.7 Boulder Picking – Matrix – The Mayor recommended that those who are available to meet the evening of 19 June at 8:00 pm at the Matrix Quarry site to pick out some boulders to position at the Welcome to Bauline sign on Bauline Line.

6.2 Water Update

The Town Manager informed council that water quality and quantity are good and there are no suspected leaks.

6.3 Emergency Management Plan – Council was informed that there is a meeting scheduled for 9:30 am at the Pouch Cove Town Hall between Fire and Emergency Services, the Town of Pouch Cove and the Town of Bauline. As the Deputy Mayor and the Town Manager have been involved with this matter, it was requested that they attend the meeting if available.

6.4 Paving on Main Street – Council directed the Town Manager to get quotes on patching the pavement on Main Street, LeGrows Road and Seaview Lane.

6.5 Summer Student employment –

Council reviewed the five (5) applications and resumes received for the summer student employment program. After a lengthy discussion and based on traditional summer student hiring practices:

*Councillor Jason King moved to **EMPLOY** three (3) summer students (Dylan Short, Nick LeGrow and Brandon Stevenson) for a minimum of six (6) weeks and a minimum of twenty (20) hours a week commencing as soon as possible.*

*Seconded by Councillor Craig LeGrow  
All in Favour*

*Motion **CARRIED***

6.6 Casual employee – Pursuant to item 5.1.6 of 23 July 2013 and item 6.1.5 of 12 February 2014 where authority was granted by council to hire a casual employee, Council received information regarding a recent interested resident. After which;

Councillor Jason King moved to **EMPLOY** Terry Hillier on a casual basis to assist with Town Manager during peak periods and to backfill his position during his absence.

Seconded by Councillor Craig LeGrow  
All in Favour

Motion **CARRIED**

- 6.7 Mayors March for Heart and Stroke Foundation – The Mayor informed council that the Mayors March for Heart and Stroke went well. There were about 12 people that walked and it was an enjoyable evening for a good cause.

- 6.8 Waste Removal – request to change pick days – Council reviewed an e-mail received from Around the Bay Disposal requesting to change the collection days from Tuesday to Wednesdays. After a lengthy discussion:

Councillor Carol King moved to **CHANGE** the Bauline Waste Removal day from Tuesdays to Wednesdays with recycling being collected alternate Wednesdays commencing 2 July 2014.

Seconded by Councillor Jason King  
one in Favour

Councillor Craig LeGrow opposed to the change.

Motion

**CARRIED**

- 6.9 Spring Clean-up – After Action Review – A discussion arose concerning the 2014 Spring Clean-up. The volunteer community clean-up of 31 May 2014 was very well attended and very successful. The bulk clean-up which commenced 3 June 2014 and is still not complete as of 18 June 2014 is considered unacceptable. After a lengthy discussion, council agreed that an alternate solution would have to be developed before the next Spring Clean-up occurs. Two courses of action (COA) discussed were:

**COA 1** – Rent 3 bins; one bulk, one metals and one e-garbage for residents to drop off items over a two week period. Most residents should be able to coordinate dropping off their items. Those that could not; the town could have a one day (Saturday) spring clean-up, kick-off event such as we have each year, only in addition to doing a clean sweep of the town, use pick up one or two bulk items from residents who cannot deposit it themselves.

**COA 2** – Hire an independent company of our normal waste removal contractor to conduct the spring clean-up for the town.



- 6.10 Canada Day – Update – There was a volunteer meeting held 10 June 2014 which was well attended and tasks assigned. As of today the following items have been addressed:

### **COMPLETED**

- Canada Day Volunteer committee meeting held 10 June 2014
- Entertainment – Paddy Moran, Con O’Brian, Bob Kelly and Marcus Green
- Tents – two event tents have been booked and need to be picked up Monday 30 June and dropped off 2 July at United Sail Works.
- Bouncy Castle – Princess Bouncy Castle has been booked from 12-4 pm 1 July; we have to provide generator.
- Face painting and Balloon Twisting attendant is booked
- Cotton Candy – 25 blue and 25 pink booked
- Portable Latrines – confirmed 2 at Duck Pond and 2 on the Wharf
- NLDUNKTANK will deliver and set up a children’s game at duck pond called Jumping Joey
- Games at Duck Pond are:
  - Fish Pond
  - Jumping Joey
  - Dinosaur Dig
  - Ring Toss
  - Bouncy Castle
  - Face painting and
  - Balloon Twisting
- 55, 42” security fencing will be delivered on the wharf 30 Jun and picked up 2 July by Crosstown Rentals
- Letter sent to Harbour Authority – Initial response has been positive
- Memorial service pamphlets are in draft form
- PCFD have been contacted regarding escort and judging of the Child Bike Ride
- Fireworks have been ordered
- Volunteers have been identified to:
  - Pick up prizes
  - Pick up mussels
  - Pick up food
  - Coordinate adult bike ride
  - Move PA system from BUC to Duck Pond
  - Provide generators
  - Work as required for and during the Canada Day event

### **TO COMPLETE**

- Schedule clean up and mowing of Duck Pond
- Purchase a Ring Toss game
- Order Cake

## 7.0 OLD BUSINESS

7.1 Previously addressed

7.2 Wetland Stewardship – Council was informed that the town is awaiting correspondence from the Minister requesting a signing ceremony date.

7.3 Old Town Hall – The Town Manager was requested to pursue a quote from a local contractor regarding the removal of the old town hall.

7.4 Town Amendment Updates – The Town Manager provided updates on the outstanding three (3) town amendments and one (1) new request. The Town Manager was directed to liaise with the Town Planner regarding the rezoning request for private land by Mrs. Boulain to ensure provincial legislation was being adhered to.

## 8.0 FINANCES

### 8.1 Financial Statement

After review of the Financial Statement by Council;

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King  
All in favour*

*Motion **CARRIED***

### 8.2 Outstanding Payables

After review of the Outstanding Payables by Council;

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour*

*Motion **CARRIED***

### 8.3 VISA Statement – Review

After review of the Visa Statements by Council;

*Councillor Carol King moved to **APPROVE** the Visa Statement for payment as presented.*

*Seconded by Councillor Jason King  
All in favour*

*Motion **CARRIED***

## 9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – The Mayor scheduled the next Planning and Development Committee meeting for **7 July 2014 at 8:00 pm**.
- 9.2 Recreation Committee - There was no committee report submitted.
- 9.3 Finance Committee - There was no committee report submitted.
- 9.4 History & Heritage Committee – There was no committee report submitted.
- 9.5 Emergency Response Committee - There was no committee report submitted.
- 9.6 Integrated Community Sustainability Plan (ICSP) – The ICSP committee meeting minutes of 3 June 2014 were submitted to council for review.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) - There was no committee report submitted

## 10.0 TABLE DISCUSSION

At this point Mayor Dredge asked Council if there were any other issues, or items they would like to discuss or address at this time. Councillor Carol King noted that the town has many ongoing matters and it is experiencing very positive accomplishments. The remainder of council concurred with her statement. There were no other issues or items raised by Council at this time.

## 10.0 NEXT GENERAL MEETING

The Mayor scheduled the Next General Meeting for **9 July 2014 at 7:30 pm**.

## 11.0 ADJOURNMENT

*Councillor Craig LeGrow moved to **ADJOURN** the meeting of **18 June 2014**.*

**As there was no further business to discuss, Mayor Christopher Dredge adjourned the meeting at 10:57 pm.**

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Christopher Dredge  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline