

TOWN OF BAULINE

MINUTES OF REGULAR COUNCIL MEETING
HELD AT 1311 BAULINE LINE 20 AUGUST 2014

PRESENT

Mayor Christopher Dredge
Deputy Mayor Colin LeGrow
Councillor Carol King
Councillor Craig LeGrow
Councillor Jason King
Town Manager Craig Drover

REGRETS

PUBLIC IN ATTENDANCE

Paul Quigley – D&P Holdings

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:43 pm**.

2.0 ADOPT AGENDA

*Deputy Mayor Colin LeGrow moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

3.0 ADOPT the MINUTES

Regarding the minutes of the GENERAL COUNCIL MEETING **29 July 2014**

*Councillor Craig LeGrow moved to **ADOPT** the minutes of 29 July 2014 as presented.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

As the minutes of 29 July 2014 have been adopted by Council, The Mayor and Town Manager signed the original copy of the minutes.

4.0 BUSINESS ARISING FROM MINUTES

There was no business from previous minutes discussed at this meeting.

In Accordance with item 4.0 of the 25 September 2013 Town Council Minutes, the Mayor Departed from the order and sequence of the AGENDA and directed council to item 7.1

7.1 Town Hall / Memorial Park - Capital Works Project 11057

The Town Manager informed Council that construction of the New Town Hall is progressing well. The issue with three phase versus single phase electrical service has been addressed and should result in a cost neutral solution. NL Power has been supplied with the information that they require in order to complete the Contribution in Aid of Construction (CIAC) papers. A meeting with the Engineers and Contractors has been requested for 3/4 September 2014.

The Mayor Returned Council to the order and sequence of the AGENDA.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 DEVELOPMENT – Accessory Building – Deon Flemming 870 Bauline Line

Upon review of the Development application submitted by Deon Flemming:

*Deputy Mayor Colin LeGrow moved to **APPROVE IN PRINCIPLE** the application to construct an accessory building at 870 Bauline Line as presented by Mr. Deon Fleming. Prior to the issuance of the development permit, Mr. Fleming is to meet all regulations and criteria and have the measurements verified by the Town's official for compliance with the Town of Bauline's Municipal Plan and Development Regulations 2007-2017.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

5.1.2 CROWN LAND – Extension to current land for the purpose of developing a goat farm – Dr. Qamar Ali Syed 826 Bauline Line

Upon review of the application and a lengthy discussion;

*Deputy Mayor Colin LeGrow moved to **NOT SUPPORT** the Municipal Recommendation Form for Crown Land Application as presented by Dr. Qamar Ali Syed in the area requested. He explained that a goat farm is not intended to operate in a residential area. The Deputy Mayor noted that he would be inclined to support a goat farm in a non-residential area provided there is a sustainable business plan submitted with the application.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

5.1.3 DEVELOPMENT – Approval in Principle for irregular Building Lot – Justin Kinsella Bauline Line.

Council reviewed the irregular shaped Crown Land lot where Mr. Justin Kinsella is requesting an approval in principle to construct a single family dwelling. Upon review, discussion and utilizing Council discretionary authority:

*Deputy Mayor Colin LeGrow moved to **APPROVE IN PRINCIPLE** an application to construct a single family dwelling on the irregular shaped building lot on Bauline Line as provided by Justin Kinsella. Prior to the issuance of the development permit, Mr. Kinsella is to meet all regulations and criteria and have the measurements verified by the Town's official for compliance with the Town of Bauline's Municipal Plan and Development Regulations 2007-2017.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

5.1.4 DEVELOPMENT – Accessory Building – Erin Duffett / Randy Janes 996 Bauline Line

Upon review of the Development application submitted by Ms. Erin Duffett and Mr. Randy Janes:

*Councillor Carol King moved to **APPROVE IN PRINCIPLE** the application to construct an accessory building at 996 Bauline Line as presented by Ms. Erin Duffett and Mr. Randy Janes. Prior to the issuance of the development permit, they are to meet all regulations and criteria and have the measurements verified by the Town's official for compliance with the Town of Bauline's Municipal Plan and Development Regulations 2007-2017.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

*Motion **CARRIED***

5.2 **REZONING**

5.2.1 Crown Land / Rezoning / Sub-Division Development – Bauline Line Extension – D&P Holdings

As Mr. Paul Quigley of D&P Holdings was present at the meeting, Mayor Dredge asked if Mr. Quigley would like to address council. Mr. Quigley accepted the offer and gave a short overview of D&P's development plans of the area. Members of council asked questions of Mr. Quigley regarding the development. After which

the Mayor thanked Mr. Quigley for his interest in developing in Bauline, attending various meetings and providing requested information. Mr. Quigley thanked council for the opportunity to address council and departed.

*Councillor Carol King moved to **DEFER** the request to develop a sub-division off the Bauline Line Extension as submitted by D&P Holdings, and refer the file to the Planning and Development Committee for additional review and comment.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

**At this time, Mayor Christopher Dredge announced he had a pressing engagement elsewhere and left the meeting.
Deputy Mayor Colin LeGrow assumed the Chair**

5.3 CORRESPONDENCE

- 5.3.1 Department of Municipal and Intergovernmental Affairs – Council reviewed the 2014 Budget Submission review indicating that there were no material deficiencies found.
- 5.3.2 Department of Environment and Conservation – Council reviewed the 2013 Annual Drinking Water Quality Report indicating the water quality in 2013 was rated as very good to excellent.
- 5.3.3 Department of Municipal and Intergovernmental Affairs – Council reviewed this correspondence requesting Capital Works applications for the 2015/2016 fiscal year.
- 5.3.4 Municipal Assessment Agency – Council reviewed a letter itemizing the subjects discussed by the MAA Board of Directors at the meeting held in St. Anthony 31 July 2014.
- 5.3.5 Professional Municipal Administrators (PMA) – Council reviewed the Training and Development Opportunities as provided by PMA. The Town Manager requested to attend the PMA FALL FORUM in Gander 18-19 September 2014. At that time:

**Deputy Mayor Colin LeGrow left the Chair
Councillor Jason King assumed the Chair**

Deputy Mayor Colin LeGrow moved to **APPROVE** the request for the Town Manager to attend the PMA Fall Forum 18-19 September 2014 in Gander NL. He added that the Town Manager is authorized to attend any training opportunity, seminar or conference that deems necessary.

Seconded by Councillor Carol King
All in favour.

Motion **CARRIED**

Councillor Jason King left the Chair
Deputy Mayor Colin LeGrow resumed the Chair

- 5.3.6 Pouch Cove Volunteer Fire Department – Council reviewed the invitation to attend the Annual Pouch Cove Volunteer Firefighter’s Ball. The majority of council members in attendance were interested in attending. RSVP returns are due by 5 September 2014. The Town Manager will confirm council attendees and RSVP.
- 5.3.7 Department of Tourism, Culture and Recreation – Council reviewed the letter regarding the 100th anniversary of World War I and the HONOUR 100 program. Council requested that the e-mail concerning this initiative be sent to all council members for additional review.
- 5.3.8 Kalitec – Council reviewed the information from Kalitec regarding Radar speed signs. It was noted that recently there was an announcement in our region by the RNC regarding a speed limit radar sign being available to our communities. The Town Manager is to research this matter and report back to council.
- 5.3.9 Fire and Emergency Services NL – Council reviewed a letter requesting that a survey be completed concerning Building Permits issued by municipalities. The Town Manager is to complete the survey and submit it to the applicable department.
- 5.3.10 St. John’s Fire Fighters Association – Council reviewed a request to purchase advertising space in the Children’s Safety Journal. After a short discussion:

Deputy Mayor Colin LeGrow left the Chair
Councillor Jason King assumed the Chair

*Deputy Mayor Colin LeGrow moved to **DECLINE** purchasing advertising space in the Children's Safety Journal this year in support of the St. John's Fire Fighter's Association.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

**Councillor Jason King left the Chair
Deputy Mayor Colin LeGrow resumed the Chair**

6.0 NEW BUSINESS

6.1 Report from Town Manager

6.1.1 Resident Complaints – The Town Manager briefed council on the actions taken regarding previous resident complaints. He informed council that there were no new complaints registered at the office.

6.1.2 Town Maintenance – The Town Manager informed council of the following list of Town maintenance projects to be completed in the near future:

- Collapsed Culverts on Seaview Lane are scheduled to be replaced;
- Gabion baskets to be installed in the ditch on Seaview Lane;
- Alternate Power Supply to the Pumphouse is progressing;
- Asphalt patches down in the town will be completed by Kinsella Services;
- Asphalt ridge to be installed in front of 1 Westerpoint lane to redirect water;
- Asphalt ridge to be installed in front of 31 Main St to redirect water;
- Curb-stop shut off at 38 Main Street will be replaced;
- Find and/or install shut off at 33 Main St;
- Pouch Cove Line Welcome Sign to be repaired and installed;
- Boulders to be moved from Quarry to Sign on Bauline Line;
- Some brush cutting;
- Flushing Operations;

6.2 Water Update – The Town Manager informed council that the water quality and quantity are good.

- 6.3 Public Hearing – update – The Town Manager informed council that the public announcement regarding Amendment no. 4 was published in the Telegram’s 9th and 16th editions. To date there has been no written correspondence received concerning the matter. If no written comments are received by 4:00, 22 August 2014, the Town Manager recommended cancelling the public hearing. He will inform council on Monday 25 August 2014 if correspondence is received or not.
- 6.4 Summer Student program – Council reviewed the work accomplished while the summer students were employed throughout the summer. They thanked them for their efforts and wished them luck in the upcoming school year. Council then decided to end this year’s summer student program effective 22 August 2014.
- 6.5 Old Town Hall – Council reviewed a second quote to abate the shingles from the Old Town Hall and remove hazardous material inside. They also reviewed two quotes to demolish the structure, remove the debris and level the surrounding area. The Town Manager was directed to ascertain if the town is in a position to move forward with awarding the job at this time or if additional financial / tendering policies were required to be met.
- 6.6 Temporary Storage - In preparation of the Old Town Hall being demolished the Town Manager informed council that there are a number of items that need to be removed from the old Town Hall and retained/stored. As it stands there is not have sufficient space to accommodate storing all the items. It is expected that the items will need to be stored for approximately 1 year.

Some storage options offered by the Town Manager were:

- Rent a storage container in town; (requirement – approximately \$150.00 per month)
- Purchase a suitable size baby barn kit and assemble it;
- See if someone in town has an unused shed that we can temporarily store the items.

After which, Council directed the Town Manager to acquire quotes on several baby barn/shed kits and report at the next general meeting.

7.0 OLD BUSINESS

7.1 Previously addressed

7.2 Emergency Management Plan

Upon review of the Pouch Cove / Bauline Emergency Management Plan:

Councillor Jason King moved to **ADOPT** the Towns of Pouch Cove and Bauline Regional Emergency Management Plan as presented and approved by Fire and Emergency Services NL.

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

As the Emergency Management Plan was adopted by Council, The Deputy Mayor signed the document.

8.0 FINANCES

8.1 Financial Statement

After review of the Financial Statement by Council;

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Craig LeGrow
All in favour*

*Motion **CARRIED***

8.2 Outstanding Payables

After review of the Outstanding Payables by Council;

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Craig LeGrow
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – There was no committee report submitted.

9.2 Recreation Committee - There was no committee report submitted.

9.3 Finance Committee - There was no committee report submitted.

9.4 History & Heritage Committee – There was no committee report submitted.

9.5 Emergency Response Committee – There was no committee report submitted.

9.6 Integrated Community Sustainability Plan (ICSP) – There was no committee report submitted.

9.7 Northeast Avalon Joint Council Committee (NEAJC) - There was no committee report submitted

10.0 TABLE DISCUSSION

The Deputy Mayor asked the remainder of council if there any other issues, or items they would like to discuss or address at this time. There was no further town business discussed.

11.0 NEXT GENERAL MEETING

The Deputy Mayor scheduled the Next General Meeting for **10 September 2014 at 7:30 pm.**

12.0 ADJOURNMENT

*Councillor Carol King moved to **ADJOURN** the meeting of **20 August 2014.***

As there was no further business to discuss, Deputy Mayor Colin LeGrow adjourned the meeting at 10:13 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline