

TOWN OF BAULINE

MINUTES OF REGULAR COUNCIL MEETING HELD AT
2 MEMORIAL PARK PLACE 22 SEPTEMBER 2016

PRESENT

Mayor Christopher Dredge
Deputy Mayor Colin LeGrow
Councillor Jason King
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:45 pm**.

2.0 AGENDA

Upon Review of the Agenda:

MOTION 124 / 2016

*Councillor Craig LeGrow moved to **ADOPT** the agenda as presented*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

Upon Review of the 31 August 2016 Minutes:

MOTION 125 / 2016

*Councillor Carol King moved to **ADOPT** the minutes of 31 August 2016 as presented.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

4.0 BUSINESS ARISING FROM MINUTES

4.1 PRESENTATION BY BUGS & DEBBIE GREENE – DEFERRED

The Town Manager informed Council that BGTV had already filming in the Town, and were present for the Targa event. Council reviewed four video clips produced by BGTV.

4.2 PROMOTIONAL AND MARKETING QUOTES

The Town Manager presented three marketing proposals for council to review. After which

MOTION 126 / 2016

Deputy Mayor Colin LeGrow moved to **EXPEND** a cost not to exceed \$2000.00 on two sided rack cards and promotional postcards. Provided, that the original files and raw e-materials are retained as town assets.

Seconded by Councillor Carol King
All in favour.

Motion **CARRIED**

The Town Manager was requested to contact the companies to determine who can provide the best service at that cost.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

- 5.1.1 Development – Kevin Ricketts, minor extension to house
Upon review of the application:

MOTION 127 / 2016

Councillor Jason King moved to **APPROVE IN PRINCIPLE** the development application of Kevin Ricketts to construct a 17' x 7' extension to the rear of his primary residence at 79 Pouch Cove Line. Prior to a permit being issued a town official will verify measurements and compliance with the Municipal Plan and Development Regulations 2007-2017.

Seconded by Councillor Carol King
All in favour.

Motion **CARRIED**

5.2 CORRESPONDENCE

- 5.2.1 Municipal Affairs – Council reviewed this clarification on the accepted use of tendering and advertising services provided by the Engineering Support and Services Division.
- 5.2.2 Municipal Affairs – Council reviewed this letter indicating the increase in Gas Tax Fund allocation in the Capital Works Project 11057 from \$101,000.00 to \$142,423.83.
- 5.2.3 Dr. Gerald White – Council reviewed the thank you letter from Dr. Gerald White, one of the 2016 Tidy Town judges.
- 5.2.4 Federation of Canadian Municipalities – Council reviewed this letter regarding 150 Years of Confederation. It is an opportunity to designate one or more (up to 3) community leaders to represent the community at the Canada 150 events in our community. Deputy Mayor Colin LeGrow was nominated by Council, which he

accepted. The Town Manager was requested to forward this correspondence to the chair of the Community Committee to see if there are any other nominations.

- 5.2.5 Highway Sign Regulations – Council reviewed the correspondence regarding commercial signage along provincial routes. After which;

MOTION 128 / 2016

*Councillor Craig LeGrow moved to **APPLY FOR EXCLUSION** of the Highway Sign Regulations 1999 for provincial routes within the Town of Bauline that have a speed limit of 60 km/h or less.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

- 5.2.6 Heritage Foundation of NL – Council reviewed this call for proposals announcing a \$10,000.00 grant program for community projects that preserve historic fisheries building and intangible cultural heritage of the fishery. These grants will assist in restoring and protecting historic fisheries architecture and documenting information about the fishery. Projects will have two components: 1. The restoration of historic fishing buildings, and 2. Documenting intangible cultural heritage associated with the communities fishery. Applicants can request 50% of the total project costs to a max of \$10,000.00. The deadline for applications is 1 December 2016. Upon review Council requested that this be sent to the Harbour Authority to determine if they had any projects that the town could partner with them on.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 Community Healthy Living Fund

The Town Manager informed council that he had submitted a CHLF application for Hockey and Basketball equipment for the parking lot as well as funding to defray the cost of the playground equipment.

6.1.2 Audit Adjustments

The Town Manager informed council that audit adjustments have been made to the 2015 calendar year by the Town's Auditor.

6.1.3 New Website

The Town Manager informed Council that the new Website was up and running.

6.1.4 Tax Arrears Letters

The Town Manager informed council that tax arrear letters have been sent out.

6.1.5 Firefighter's Ball

The Town Manager reminded Council that the Pouch Cove Volunteer Firefighter's Ball was taking place this upcoming weekend. After which

MOTION 129 / 2016

*Councillor Carol King moved to **DONATE** \$200.00 as gratitude to the Pouch Cove Volunteer Fire Department.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

*Motion **CARRIED***

6.2 SAFETY REPORT/DISCUSSION

The Town Manager informed Council that there were two reported safety incidents reported by the TARGA officials, during the event.

6.3 WATER UPDATE

Water quality and quantity are reported as good... however the Town Manager informed council that there is an issue with the chlorine pump that they were currently working through.

6.4 BUDGET – PUBLIC CONSULTATION

The Town Manager informed council that he had not received any written correspondence regarding the budget public consultation. Upon review to the calendar of events in the Community Centre; Council decided to move the Budget Public Consultation evening from Wednesday, 28 September to Thursday 6 October 2016. The Town Manager was requested to inform residents by e-mail.

6.5 TARGA – AFTER ACTION REVIEW (AAR)

Upon discussion surrounding the TARGA event in Bauline;

- Overall it was a worthwhile event;
- It was felt that a reception of some kind should be held in the Community Centre afterwards;
- Public notice of the prologue portion of the race should be announced on the radio stations;
- More information regarding the use of the road after it has been taken over by Targa, should be sent out.

6.6 TERRY FOX RUN – AFTER ACTION REVIEW (AAR)

The Town Manager informed Council that there were 25 participants and 3 people who volunteered to make cookies or bring in fruit. It was no cost to the town and by the end of the day \$505.00 with two pledge forms still to come in. Overall it was a successful worth while event.

6.7 GRAND OPENING OF TOWN HALL AND COMMUNITY CENTRE

Council reviewed and approved the invitation list for this activity. It was requested that the special invitations be sent out by 30 September with a 14 October RSVP date, after which the general public invitations should be sent out by 17 October with a 3 November RSVP date. The cost of the tickets were set at \$40.00 each in order to cover expences and not utilize public funds.

6.8 BONFIRE NIGHT

Councillor Craig LeGrow informed Council that the Community Committee had booked Bugs Greene to perform a fundraising event for 5 November 2016, as this was the only evening they were available. They requested that the Bonfire event be held Friday 4 November vice 5 November. Council agreed to Hold Bonfire night on the evening of 4 November. The Town Manager was requested to liaise with the Community Committee and make the necessary arrangements.

6.9 REMEMBRANCE DAY

This item was referred to the War Memorial Committee for planning.

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

Council reviewed the financial spreadsheet prepared by the Town Manager regarding this project. There is one outstanding invoice.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 130 / 2016

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 131 / 2016

*Councillor Craig LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted
- 9.2 Recreation Committee – No report submitted
- 9.3 Finance Committee – No report submitted.
- 9.4 History & Heritage Committee – No report submitted
- 9.5 Emergency Response Committee – The Deputy Mayor informed council of the meeting held between the committee and the Fire Chief held 19 September 2016.
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - The Mayor informed Council on the ICSP committee meeting held 14 September 2016.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No Report submitted
- 9.8 Community Committee –Councillor Craig LeGrow briefed council on the Community Committee meetings held since the last council meeting. Council reviewed the latest community committee minutes.
- 9.9 War Memorial Committee. No report submitted.

10.0 TABLE DISCUSSION

At this point Mayor Christopher Dredge asked if there were any items that council or staff would like to address.

Deputy Mayor Colin LeGrow informed council that he will most likely be absent for the next Council Meeting.

Mayor Christopher Dredge requested that he and Councillor Jason King meet with MATRIX regarding the progress of the quarry on Bauline Line Extension. The Mayor went on to request that another effort be made to update the directional signage on the bypass to include Bauline and not just Bauline Line.

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Thursday, 13 October 2016 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 132 / 2016

*Councillor Craig LeGrow moved to **ADJOURN** the meeting of **22 September 2016**.*

Mayor Christopher Dredge adjourned the meeting at 10:36 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline