

# TOWN OF BAULINE

MINUTES OF A REGULAR COUNCIL MEETING  
HELD AT 1311 BAULINE LINE 28 MAY 2014

## PRESENT

Deputy Mayor Colin LeGrow  
Councillor Carol King  
Councillor Craig LeGrow  
Councillor Jason King  
Town Manager Craig Drover

## REGRETS

Mayor Christopher Dredge

## PUBLIC IN ATTENDANCE

### 1.0 CALL TO ORDER

Deputy Mayor Colin LeGrow called the meeting to order at **7:35 pm**.

### 2.0 ADOPT AGENDA

*Councillor Jason King moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol  
All in favour.*

*Motion **CARRIED***

### 3.0 ADOPT the MINUTES

Regarding the minutes of the GENERAL COUNCIL MEETING 7 May 2014

*Councillor Jason King moved to **ADOPT** the minutes of 7 May 2014 as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour.*

*Motion **CARRIED***

As the minutes of **7 May 2014** have been adopted by Council, The Deputy Mayor and Town Manager signed the original copy of the minutes.

### 4.0 BUSINESS ARISING FROM MINUTES

There were no business items arising from previous minutes discussed.

*In Accordance with item 4.0 of the 25 September 2013 Town Council Minutes, the Deputy Mayor Departed from the order and sequence of the AGENDA and directed council to item 7.1*

## 7.1 Town Hall / Memorial Park - Capital Works Project 11057

Council reviewed the ministerial signed copy of the new Municipal Capital Works Program Agreement. After which the Town Manager informed Council that he has been talking with Eastern Contractors and Dillon Consulting regarding signing the contract to commence the final phase of the project. At that time Eastern was still gathering information regarding insurance, but felt they would be ready to commence the job in early June. Council stressed the need to sit down with all stake holders once the Contract has been drafted by Dillon Consulting.

### ***The Deputy Mayor Returned Council to the order and sequence of the AGENDA***

## 5.0 APPLICATIONS AND CORRESPONDENCE

### 5.1 APPLICATIONS

#### 5.1.1 CROWN LAND – Nina Crocker - Bauline Line – previously deferred

As there was no further documentation available to present to Council, this item was deferred until the next general meeting.

#### 5.1.2 CROWN LAND – Wayne LeGrow - Bauline Line – previously deferred

Council reviewed the crown land application and documentation provided by Wayne and Marie LeGrow. After which:

*Councillor Jason King moved to **APPROVE** the Municipal Recommendation Form for Crown Land Application as presented by Wayne and Marie LeGrow for the parcel of land recently rezoned by them on the Bauline Line.*

*Seconded by Councillor Craig LeGrow  
All in favour.*

*Motion **CARRIED***

#### 5.1.3 CROWN LAND – Glen Whalen – Bauline Line Extension

Council reviewed the crown land application and documentation provided by Glenn Whalen. After which:

*Councillor Jason King moved to **APPROVE** the Municipal Recommendation Form for Crown Land Application as presented*

*by Glenn Whalen for the parcel of land at civic address 997-1001 Bauline Line Extension.*

*Seconded by Councillor Carol King  
All in favour.*

**Motion CARRIED**

## 5.2 REZONING

***Deputy Mayor Colin LeGrow declared a conflict of interest  
Removed himself from the Chair  
and left the building.***

***Councillor Craig LeGrow Assumed the Chair***

### 5.2.2 Rezoning discussion, Crown Land and business expansion proposal – Technical Rope & Rescue – Bauline Line Extension

After a lengthy discussion regarding the proposal, council agreed that Technical Rope and Rescue's expansion plans in Bauline would be beneficial to the town and welcomed the opportunity to have some general industry business in the town. However, it was determined by council that the proposed location on the Bauline Line Extension may interfere with future residential development in that area and recommended two alternative sites in close proximity to the preferred location. The Town Manager was directed to send the President of Technical Rope and Rescue a letter indicating such, and offer to meet with the company to discuss options.

***Deputy Mayor Colin LeGrow was recalled to the meeting.***

***Councillor Craig LeGrow removed himself from the Chair***

***Deputy Mayor Colin LeGrow Assumed the Chair.***

## 5.3 CORRESPONDENCE

5.3.1 Logy Bay-Middle Cove-Outer Cove, Veteran's Memorial Committee  
Council reviewed the invitation for the Mayor or Council Representative to attend the unveiling of the Monument 1 July 2014 at 3:00 pm in LBMCO. It was determined that during this time, Bauline's Canada Day activities would be ongoing. Council recommended that an attempt be made for a council representative to depart the Canada Day activities in Bauline and attend this worthwhile event. Further coordination would be carried out as the event draws near.

- 5.3.2 Minister of Municipal and Intergovernmental Affairs – Council reviewed this letter to Mayor Dredge regarding his involvement with the Oversight Committee. The next meeting is scheduled for 6:30 pm Wed, 4 Jun 2014 in the Sir James Pearl Room in the City of Mount Pearl.
- 5.3.3 Northeast Avalon Atlantic Coastal Action Program (ACAP) – The e-mail from NAACAP requesting a representative of Bauline council to be part of their board was reviewed by council. At this time there were no volunteers or nominations.
- 5.3.4 Youth Ventures – Council reviewed this request to waive business fees and taxes for Youth Ventures Participants during the summer of 2014. After which:
- Councillor Jason King moved to **WAIVE** business fees and taxes for Youth Ventures Participants during the summer of 2014 in order to promote youth entrepreneurship.*
- Seconded by Councillor Carol King*  
*All in favour.*
- Motion **CARRIED***
- 5.3.5 Logy Bay-Middle Cove-Outer Cove – Council reviewed the Proposed St. John's Urban Region, Regional Plan Amendment # 24 to change an area from "Residential Subdivision Area" to Residential Low Density" by LBMCOG.
- 5.3.6 Pouch Cove Volunteer Fire Department – Council reviewed the e-mail and flyer regarding the PCVFD Recycle Drive Flyer 6&7 June. The Town Manager was directed to promote this event on the towns website, bulletin board and by mailouts.
- 5.3.7 Municipal and Intergovernmental Affairs – Council reviewed this new Information regarding the purchasing of Light Vehicles by municipalities though the Standing Offer procedure and not the tendering process.
- 5.3.8 Robert Keenan – Council reviewed an e-mail from Robert Keenan addressed to all municipalites.

## 6.0 NEW BUSINESS

### 6.1 Report from Town Manager

- 6.1.1 Resident Complaints – The Town Manager informed council that he had received various complaints over the past several weeks.

They included untidy property (storage of old fishing gear), noise complaints on Seaview Lane, Dog Complaints on Bauline Line and Bauline Line Extension and heavy equipment speeding along Pouch Cove Line. Each item was discussed at length. Appropriate authorities have been contacted and will be contacted on the Dog Complaints and Speeding violations while direct contact with residents concerning the untidy property and noise complaints would be made by the Town Manager or a member of council.

- 6.1.2 Information Signs – The Town Manager informed council that Fast Signs were currently producing a quote to have the towns information signs repaired and a new one installed at the intersection of Bauline Line and Bauline Line Extension.
- 6.1.3 Bauline Dog Tags – Council was informed that the new Dog Tags have arrived. The Town Manager was given authority to commence the public dissemination of information regarding the new By-Laws and the dog registration process.
- 6.1.4 Visit with Pouch Cove – The Town Manager informed council that he recently had a productive meeting with the Town Manager of Pouch Cove.
- 6.1.5 Meeting with NL Power – The Town Manager informed council that met with a NL Power representative 23 May to identify the locations of new street lights on the Bauline Line. There will be nine (9) new street lights installed on the Bauline Line within the next 4 to 5 weeks.
- 6.1.6 Emergency Communication Devices – Council was informed that the four (4) new emergency communication devices were being programed and we should be receiving them in the next few days.
- 6.1.7 Town Credit Card – Council was informed that a Town credit card with a \$2500.00 limit has been received.
- 6.1.8 Boulder Picking – Matrix – The Town Manger informed council that he has been in contact with Mr. Walsh of Matrix Excavation and he has agreed to move and place some boulders around the main Bauline Sign on the Bauline Line. A date will be set to go to the quarry off Bauline Line Extension to select the boulders to be moved. Council thanked Mr. Walsh for his assistance in this matter.

- 6.2 Water Update - The Town Manager informed council that a water leak was reported the Labour day weekend and fixed that Tuesday morning 20 May 2013. This resulted in turbid water below the leak which was reported by two residents the morning of 23 May 2014.
- 6.2.1 Flushing Operations – The high turbidity in the water resulted in the need to carry out much needed flushing operations. Valve exercise and flushing operations were successfully carried out 23 May. A new protocol is now in place for leak repairs, in that all flush stations below a water repair site will immediately be exercised following a water leak repair and all flush stations will be exercised at least once a year.
- 6.3 Renumbering Bauline Line Extension – Council was informed that a letter was sent out to the residents of BLE Monday 12 May 2014 from Canada Post regarding their new address and postal code. It also announced the 1 year free mail forwarding by Canada Post. Effective 16 June 2014, the new mailing addresses will go into effect. Council authorized the Town Manager to send out a letter from the town requesting that the residents place their newly assigned house number on their property and offer a \$25.00 renumbering rebate to those residents.
- 6.4 Crown Land - Recreational Grant – update and way ahead – Upon review of correspondence between the Town Manager and the Crown Lands Division, it was determined that Councillor Craig LeGrow and the Town Manager would go to the office of Crown Lands and determine what area would be appropriate to apply for under a recreation grant, and report back to council.
- 6.5 Mayors March for Heart and Stroke Foundation – Plans for the Mayors March were confirmed. DATE: 11 June with Alternate of 12 June gather at Duck Pond and walk to town office starting at 7:00 pm.
- 6.6 Spring Clean-up – The Town Manager displayed a series of pictures to council of garbage dumped on the Bauline Line Extension. Matress and box spring, oven, along with other various items were dumped there. As well about 20 bails of flyers in their cargo straps was dumped there. Council requested that the distributor of the flyers should try to be identified and notified of the situation. It was suggested that a separate team be sent to that area early to clean up the site. The Town Manager informed council that most items were in place for the Clean-Up Kickoff scheduled for Saturday 31 May 2014 commencing at 9:00 am. A few last minute items will be secured over the next two days.

6.7 Canada Day – Preliminary planning and discussion – The Town Manager informed council that many of the items for Canada Day have been booked including the:

- Entertainment – Paddy Moran, Con O'Brian, Bob Kelly and Markus Green;
- Tents – Tents are booked and need to be picked up Mon 30 Jun and dropped off 2 Jul at United Sail Works;
- Bouncy Castle –12-4 pm we have to provide generator;
- Face painting and Balloon Twisting attendant;
- Cotton Candy – 25 blue and 25 pink booked;
- Portable Latrines –2 at Duck Pond and 2 on the Wharf;
- A request is gone into NLDUNKTANK for a children's game at duck pond called Jumping Joey – awaiting confirmation;

In addition Council reviewed the draft letter to the Harbour Authority and the Material drafted for the Memorial Service that morning. Deputy Mayor Colin LeGrow requested that the Town Manager look into an alternate solution to the snow fence barricade utilized last year as a safety measure on the wharf. All were in agreement. Council stressed the need to put out a call for volunteers regarding the Canada Day activities and the need to hold an initial coordination meeting in early June.

## 7.0 OLD BUSINESS

7.1 Previously addressed

7.2 Wetland Stewardship – Council was informed that the Minister's office has been engaged and we will be consulted on the best time to hold a signing ceremony and be presented with our Wetland Stewardship sign.

## 8.0 FINANCES

8.1 Financial Statement

After review of the Financial Statement by Council;

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King  
All in favour*

*Motion **CARRIED***

8.2 Outstanding Payables

After review of the Outstanding Payables by Council;

Councillor Craig LeGrow moved to **PAY** the Outstanding Payables as presented.

Seconded by Councillor Carol King  
All in favour

Motion **CARRIED**

8.3 2013 Audited Financial Reports – Review

After review of the 2013 Audited Financial Reports by Council;

Councillor Craig LeGrow moved to **APPROVE** the 2013 Audited Financial Report as presented by Mr. Gregory Stokes, CA.

Seconded by Councillor Carol King  
All in favour

Motion **CARRIED**

## 9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – There was no committee report submitted.

9.2 Recreation Committee - There was no committee report submitted.

9.3 Finance Committee - There was no committee report submitted.

9.4 History & Heritage Committee – There was no committee report submitted.

9.5 Emergency Response Committee - There was no committee report submitted.

9.6 Integrated Community Sustainability Plan (ICSP) – The ICSP committee meeting minutes of 6 May 2014 were submitted to council for review.

9.7 Northeast Avalon Joint Council Committee (NEAJC) - There was no committee report submitted

## 10.0 NEXT GENERAL MEETING

The Deputy Mayor scheduled the Next General Meeting for **18 June 2014 at 7:30 pm.**



## 11.0 ADJOURNMENT

*Councillor Jason King moved to **ADJOURN** the meeting of **28 May 2014**.*

**As there was no further business to discuss, Deputy Mayor Colin LeGrow adjourned the meeting at 9:50 pm.**

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Christopher Dredge  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline