

# TOWN OF BAULINE

MINUTES OF A REGULAR COUNCIL MEETING  
HELD AT 1311 BAULINE LINE 29 OCTOBER 2015

## PRESENT

Mayor Christopher Dredge  
Deputy Mayor Colin LeGrow  
Councillor Carol King  
Councillor Craig LeGrow  
Town Manager Craig Drover

## REGRETS

Councillor Jason King  
Maint Supr Terry Hillier

## PUBLIC IN ATTENDANCE

### 1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:26 pm**.

### 2.0 ADOPT AGENDA

Upon Review of the Agenda:

**MOTION 134 / 2015**

*Councillor Carol King moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour.*

*Motion **CARRIED***

### 3.0 ADOPT the MINUTES

#### 3.1 Minutes of GENERAL COUNCIL MEETING 8 October 2015

**MOTION 135 / 2015**

*Councillor Carol King moved to **ADOPT** the minutes of 8 October 2015 as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour.*

*Motion **CARRIED***

*As the minutes of 8 October 2015 have been adopted by Council, The Mayor and Town Manager signed the original copy of the minutes.*

## 4.0 BUSINESS ARISING FROM MINUTES

### 4.1 Pavement Tender

The Tender for the New Town Hall's paving contract closed 13 October 2015. As the tender was awarded in a special meeting that evening, council is required to ratify their decision.

**MOTION 136 / 2015**

*Councillor Craig LeGrow moved to **AWARD** the paving contract for the New Town Hall parking lot, Memorial Park Place road and the access to the mechanical room to MODERN Paving.*

*Seconded by Deputy Mayor Colin LeGrow  
All in favour.*

*Motion **CARRIED***

### 4.2 Snow Clearing and Ice Control Tender

The Tender for the New Town Hall's paving contract closed 21 October 2015. As the tender was awarded in a special meeting that evening, council is required to ratify their decision.

**MOTION 137 / 2015**

*Councillor Carol King moved to **AWARD** the 2015/2016 Snow Removal and Ice Control contract to Kinsella Services Ltd.*

*Seconded by Deputy Mayor Colin LeGrow  
All in favour.*

*Motion **CARRIED***

## ***Depart Order and sequence of AGENDA***

### 7.1 Town Hall / Memorial Park - Capital Works Project 11057

The Town Manager provided a detailed update on the progress of the New Town Hall Capital Works Project 11057. A discussion ensued.

#### 7.1.1 Cell Coverage

The Town Manager informed council that in response to their letter sent to the President of CWTA, Bell Canada has approached the Town with a possible solution. Council reviewed two documents provided by Bell. It indicates that there would be significant financial gap, however there may be financial assistance available from other government agencies. Council requested that the Town Manager engage Bell Canada to get timelines on the project and to seek financial assistance from other agencies.

### 7.1.2 Phone Systems

The Town Manager informed council that the communication lines (phone, fax and internet) are due to be installed in the building 13 November 2015.

### 7.1.3 Building Setup

The Town Manager informed Council that they are currently moving items into the new building in preparation for commencing operations at the new site on 16 November 2015, provided all remaining interior construction items are on schedule.

***At this point and in Accordance with item 4.0 of the 25 September 2013 Town Council Minutes, the Mayor returned council to the order and sequence of the AGENDA and directed council to item 5.0***

## 5.0 APPLICATIONS AND CORRESPONDENCE

### 5.1 APPLICATIONS

#### 5.1.1 Development Application – Leonard Hatcher – 853 Bauline Line

There was a lengthy discussion regarding Mr. Hatcher's application. It surrounded the interpretation of an Accessory Building and when it can be constructed. After which:

#### **MOTION 138 / 2015**

*Councillor Craig LeGrow moved to **APPROVE IN PRINCIPLE** the construction of an accessory building at 853 Bauline Line prior to the construction of the primary residence, provided Mr. Hatcher produced a signed letter of his intent to construct a primary residence at 853 Bauline Line in the spring of 2016 that will meet Bauline's Municipal Plan and Development Regulations.*

*At this point Mayor Christopher left the Chair and:*

*Mayor Christopher Dredge Seconded the Motion*

*Councillor Carol King opposed the motion*

*D/M Colin LeGrow opposed the motion*

**Motion DEFEATED**

Another discussion ensued. Particularly regarding paragraph 38(1) of the town's Development Regulations, which states:

*“Accessory buildings shall be clearly incidental and complementary to the use of the main building in*

*character, use, size, and shall be contained on the same lot.”*

Discussions surrounded the fact that in the current zone, an accessory building cannot stand alone on a vacant lot. As well according to paragraph 38(1), if there is no main building, then it cannot be considered and accessory building. After which:

**MOTION 139 / 2015**

*Deputy Mayor Colin LeGrow moved to **APPROVE IN PRINCIPLE** the construction of an accessory building at 853 Bauline Line prior to the construction of the primary residence. This is contingent on the primary residence commencing construction in the spring of 2016. If no primary residence is constructed at 853 Bauline Line, then this accessory building shall be removed at the owners expence.*

*Councillor Carol King seconded the motion  
All in Favour*

*Motion **CARRIED***

5.1.1 Crown Land Application – Technical Rope and Rescue – Bauline line Extension

Deputy Mayor Colin LeGrow declared a Conflict of Interest and left the building.

Council reviewed the Municipal Recommendation Form for Crown Lands and other documents provided by Technical Rope and Rescue. A lengthy discussion ensued. Deputy Mayor LeGrow was recalled to the meeting and asked questions regarding the application. Deputy Mayor Colin LeGrow left the building again. Upon further discussion:

**Mayor Christopher Dredge left the Chair**  
**Councillor Craig LeGrow assumed the Chair**

**MOTION 140 / 2015**

*Mayor Christopher Dredge moved to **SUPPORT** Technical Rope and Rescue’s Municipal Recommendation form for Crown Land on the Bauline Line Extension as presented by Mr. Colin LeGrow.*

*Seconded by Carol King  
All in favour.*

*Motion **CARRIED***

**Councillor Craig LeGrow left the Chair  
Mayor Christopher Dredge resumed the Chair**

**5.2 CORRESPONDENCE**

5.2.1 Town of Pouch Cove – Letter of response to Mayor Christopher Dredge

Council reviewed the letter of response from His Worship Joedy Wall to Mayor Dredge's letter requesting an extension to a development project on the Pouch Cove Line near the Bauline / Pouch Cove municipal boundaries. Upon a lengthy discussion Council requested that a letter be sent to the Town of Pouch Cove acknowledging its receipt, indicating the disappointment of the Town of Bauline for not being given the extension, and requesting a meeting of both councils.

**6.0 NEW BUSINESS**

6.1 Report from Town Manager

6.1.1 Change of signing Officers –

The Town Manager informed council that there was a requirement for an official letter to change signing officers on the Town's operational account. After which:

**MOTION 141 / 2015**

*Councillor Craig LeGrow moved to **REMOVE** former Councillor Rita King as a signing officer and **ADD** the Town Manager Craig Drover as a signing officer to Towns Operational Account.*

*Councillor Carol King seconded the motion  
All in Favour*

*Motion **CARRIED***

6.1.2 Waste Removal Tender – The Town Manager presented the Tender Documents regarding the Waste Removal Tender. Council reviewed the documents and approved the publication in the local newspaper and a tender close date of 26 November at 2:00 pm.

6.2 Maintenance Report

Council reviewed the maintenance report as submitted by the Maintenance Supervisor.

6.3 Safety Report

There was no safety report submitted for review.

- 6.4 Water Update  
The Town Manager informed council that water residuals are good and there are no suspected leaks to report.
- 6.5 Bonfire Night  
Council reviewed the program of events regarding Bonfire Night. A planning discussion ensued and tasks assigned.
- 6.7 Remembrance Day  
Council reviewed the program of events regarding the Remembrance Day ceremony. A planning discussion ensued and tasks assigned.
- 6.9 Christmas Parade / Dance  
Council reviewed letters of invitation from both the towns of Pouch Cove and Flatrock to attend their Christmas Parades. Council agreed to enter a float into both of the parades. Council reviewed the program of events regarding the Christmas Parade. Further discussion will take place as the event draws closer.
- 6.10 Municipal Policy and Procedures Manual – registration fee payment  
As not all councillors are present, this item has been deferred until the next council meeting.

## 7.0 OLD BUSINESS

- 7.1 Town Hall / Memorial Park - Capital Works Project 11057 - Previously addressed

## 8.0 FINANCES

- 8.1 Financial Statement  
After review of the Financial Statement by Council;

**MOTION 142 / 2015**

*Deputy Mayor Colin LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour*

*Motion **CARRIED***

- 8.2 Outstanding Payables  
After review of the Outstanding Payables by Council;

**MOTION 143 / 2015**

*Deputy Mayor Colin LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Craig LeGrow  
All in favour*

*Motion **CARRIED***

## 8.2 Budget Review

Council reviewed the budget as of 29 October 2015 as presented by the Town Manager.

## 9.0 COMMITTEE REPORTS

9.1 Planning and Development Committee – No report submitted for review.

9.2 Recreation Committee - No report submitted for review.

9.3 Finance Committee – the Chair, Councillor Carol King, presented two draft budgets to council. A discussion ensued. The Finance Committee will meet prior to the next council meeting to incorporate recommendations of council.

9.4 History & Heritage Committee – Mayor Christopher Dredge informed council that the H&H committee met at his house 28 October 2015. Discussions regarding the heritage wall in the new building, Bauline artifacts and associated costs were discussed.

9.5 Emergency Response Committee – Deputy Mayor Colin LeGrow reported that he had recently met with the Fire Chief and discussed the following items:

- Water access for fire fighters and the fact that boardwalks over marshes is not feasible;
- Placing a platform on the culvert situated on Memorial Park Place;
- The MOU between the Town of Pouch Cove and Bauline regarding fire services;
- Communications, channels and devices;
- Costs for radio repeaters;
- Follow up with the 911 service;
- Water tanker for this area;
- Class B foam and Spill kits the Harbour Authority;
- Requirements and overview of the new building.

**MOTION 144 / 2015**

*Deputy Mayor Colin LeGrow moved to **CONSTRUCT** a platform on the culvert that goes through Memorial Park Place, for the use of the Pouch Cove Fire Department to provide water in an emergency situation.*

*Seconded by Councillor Craig LeGrow  
All in favour*

*Motion **CARRIED***

- 9.6 Integrated Community Sustainability Plan (ICSP) - No report submitted for review.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – The Town Manager informed council that he had received a call and e-mail from Leslie Cabott of STANTEC requesting a meeting with him and council regarding the NEAR Plan. Mayor Dredge indicated that TRACT consulting had already met with the Town regarding this matter and he felt that there was no need to do it again.
- 9.8 Community Committee – Councillor Craig LeGrow provided council with a report from the Community Committee.

**10.0 TABLE DISCUSSION**

At this point the chair asked if there were any other business that anyone would like to discuss. No other items were discussed.

**11.0 NEXT GENERAL MEETING**

Mayor Christopher Dredge scheduled the Next General Meeting for **Thursday 19 November 2015 at 7:30 pm.**

**12.0 ADJOURNMENT**

*Councillor Carol King moved to **ADJOURN** the meeting of **29 October 2015***

**As there was no further business to discuss, Mayor Christopher Dredge adjourned the meeting at 11:55 pm.**

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Christopher Dredge  
Mayor  
Town of Bauline

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Craig Drover  
Town Manager  
Town of Bauline