

TOWN OF BAULINE

MINUTES OF REGULAR COUNCIL MEETING
HELD AT 2 MEMORIAL PARK PLACE 31 AUGUST 2016

PRESENT

Mayor Christopher Dredge
Councillor Jason King
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

Deputy Mayor Colin LeGrow

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at 7:30 pm.

2.0 AGENDA

Upon Review of the Agenda:

MOTION 113 / 2016

*Councillor Carol King moved to **ADOPT** the agenda with the Addition of item 5.2.10 correspondence from a concerned resident.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

Upon Review of the 10 August 2016 Minutes:

MOTION 114 / 2016

*Councillor Carol King moved to **ADOPT** the minutes of 10 August 2016 as presented.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

4.0 BUSINESS ARISING FROM MINUTES

6.4 PRESENTATION BY BUGS & DEBBIE GREENE – DEFERRED

Upon discussion and input provided from the Community Committee from Councillor Craig LeGrow:

MOTION 115 / 2016

*Councillor Craig LeGrow moved to **CONTRACT** Bugs & Debbie Greene of BGTV to complete a promotional piece on the Town of Bauline to be used as marketing material and to be broadcast on the Bugs & Debbie Greene TV Program at a cost not to exceed \$1000.00.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

10.0 MEETING BETWEEN COUNCIL, THE COMMUNITY COMMITTEE AND CONNECTIONS RESEARCH

Upon review and discussion regarding the meeting of 17 August 2016 and e-mail received from Connections Research 30 August 2016:

MOTION 116 / 2016

*Councillor Jason King moved to **SOLICIT** three quotes from reputable local companies to produce marketing material promoting the new Community Centre.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS - NIL

5.2 CORRESPONDENCE

5.2.1 Municipalities NL – Council reviewed this request for donation to go towards the MNL “Shed Party” at the Jack Byrne Arena for 800+ guests. It will be Friday, 7 Oct. Contributing councils will be recognized as a sponsor for the event and will have a representative participate in the official opening ceremonies. In addition a representative and their guest from the contributing municipalities will be drawn to sit at the head table at the MNL Appreciation Dinner.

MOTION 117 / 2016

*Councillor Jason King moved to **DONATE** \$200.00 towards the MNL event at the Jack Byrne Arena.*

*Seconded by Councillor Carol
All in favour.*

*Motion **CARRIED***

5.2.2 Municipal Assessment Agency – Council reviewed this organizational update of MAA from the board of directors.

5.2.3 Professional Municipal Administrators – Council reviewed this Tender announcement for a single axle salt and sander truck with snow-plow gear included.

- 5.2.4 Professional Municipal Administrators – Council reviewed the 2016/2017 Light Duty Vehicle pricings as per the provincial government’s standing order.
- 5.2.5 Municipal Affairs – Council reviewed the circular regarding the 2017 Budget Training Sessions. Anyone interested was encouraged to attend the St. John’s session.
- 5.2.6 Municipal Affairs – Council reviewed the circular regarding the 2017 Budget submission form.
- 5.2.7 Liberal District Association – Council reviewed this letter from the Liberal District Association. The Town Manager was requested to respond with a letter of acknowledgement.
- 5.2.8 Northeast Avalon Regional Committee (NEAR) – Council reviewed this letter requesting confirmation of support. The Town Manger was requested to respond with a letter confirming Councils support of the NEAR Plan.
- 5.2.9 Municipal Affairs – Council reviewed the semi-annual letter regarding he Debt Servicing Loan payment.
- 5.2.10 Correspondence from a Concerned Resident – Council reviewed this written correspondence from a concerned residence regarding the excessive speeds along Pouch Cove Line. It was noted that this is a provincial route and modifications to the road could not be carried out by a municipality. It was also noted that the speed limit along that route in the residential zone is already posted as a 40km zone. Upon a lengthy discussion the Town Manager was requested to contact the RNC and request increased police presence and the speed monitoring sign. He was also requested to contact the Department of Transportation to determine if there was any way to install speed bumps or any other speed limiting devices along that route. The Town Manager was also requested to send a letter to the proprietor of Marine Park expressing the towns concerns over the excessive speed limits, the increased traffic and the garbage left behind by what appears to be park residents/visitors.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

6.1.1 Charles LeGrow’s Fence

With consideration of the recent spending freeze on non-essential operations, the Town Manager requested authority to proceed with the installation of the fence between Charles LeGrow and the Town Hall property. This was an agreed upon arrangement between Mr.

LeGrow and the Town in exchange for property donated by Mr. LeGrow in order to construct the road leading to the building. Council agreed to proceed with the project.

6.2 SAFETY REPORT/DISCUSSION

The Town Manager informed council that the Department of Transportation and Works has been contacted regarding signage, ditching, guard rails and eroding shoulders. Some of these items will be addressed by the DTW in the month of September. Upon further discussion regarding traffic at Duck Pond:

MOTION 118 / 2016

*Councillor Craig LeGrow moved to **REQUEST** that the Department of Transportation and Works install a 30 km/h speed sign in the Duck Pond area for the safety of persons utilizing the Duck Pond recreation area.*

*Seconded by Councillor Carol
All in favour.*

*Motion **CARRIED***

6.3 WATER UPDATE

The Town Manager informed Council that the Water quality and quantity are reported as good.

6.4 BUDGET – PUBLIC CONSULTATION

Regarding the pre-budget public consultation meeting scheduled for Wednesday, 28 September; Council reviewed the draft presentation provided by the Town Manager. Mayor Christopher Dredge scheduled a special council meeting for Monday 26 September 2016 at 7:30 pm to review meeting notes and presentations.

6.5 TARGA – UPDATE

The Town Manager informed Council that he had met with the Safety coordinators for Bauline. The Town's involvement will be minimal and will consist of mailing out of flyers, some staff work and the loaning of some safety equipment and signage.

6.6 TERRY FOX RUN

The Town Manager informed Council that he had met with Heather Strong 25 August and went through the Terry Fox Run (TFR) material, suggestions, recommendations. This will be the first time that Bauline has been involved in the Terry Fox Run, which is scheduled to take place 18 September commencing at 9:30 am.

6.7 GRAND OPENING OF TOWN HALL AND COMMUNITY CENTRE

In an effort to maximize the attendance of key invited guests, the date of the Grand Opening of the Town Hall and Community Centre has been changed to 19 November 2016. Council reviewed the draft outline of the evenings events and asked that the Town Manager proceed with the arrangements. Mayor Christopher Dredge requested that a meeting be held 6 September at 8:00 pm to go over the planning arrangements.

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

The Town Manager informed Council that the end of CWP 11057 project was drawing to a close. There is one Contractor left to be paid.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 119 / 2016

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Craig LeGrow
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 120 / 2016

*Councillor Craig LeGrow moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Jason King
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted
- 9.2 Recreation Committee – No report submitted
- 9.3 Finance Committee – No report submitted
- 9.4 History & Heritage Committee – No report submitted
- 9.5 Emergency Response Committee – No report submitted.

- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - The Town Manager informed Council that the ICSP meetings are rescheduled to the first Wednesday of each month, vice Tuesday.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No Report submitted
- 9.8 Community Committee – Councillor Craig LeGrow provided council with a list of items requested by the Community Committee. After a lengthy discussion: The Town Manager was requested to:

- (a) Get “No Smoking within XX meters of the Building” signs produced and placed at the main entrance, and
- (b) provide the Community Committee with a set of keys that the rotational duty person could use to open and close the building for events;

Upon review of an e-mail from the Committee Chair regarding committee membership of a non-resident; Council made the following statement:

Any committee membership regarding non-resident requests to join a committee will fall under the discretionary authority of the committee on a case by case basis. Factors that should be considered/discussed in the decision making process and before it is put to a vote are: Personal ties to the community, volunteerism/employment in the community, interest in the mandate of the selected committee, skill sets that would benefit the committee/town, and any other factors deemed appropriate

In addition a lengthy discussion arose regarding the Community Committee engaging electrical contractors with the intention of installing a commercial grade dishwasher in the kitchen. After which

MOTION 121 / 2016

*Councillor Jason King moved to **DENY** the installation of a dishwasher in the Community Centre in this current fiscal year.*

*Seconded by Councillor Craig LeGrow
All in favour.*

Motion CARRIED

MOTION 122 / 2016

*Councillor Jason King moved to **DENY** any changes to the structural, mechanical or electrical components of the Community Centre without written consent of Council.*

*Seconded by Councillor Carol King
All in favour.*

Motion CARRIED

9.9 War Memorial Committee – No report submitted..

10.0 TABLE DISCUSSION

At this point Mayor Christopher Dredge asked if there were any items that council or staff would like to address.

Councillor Jason King requested information regarding the status of the placement of the second bulletin board at the entrance to the town on Bauline Line. As well as, the status on getting the deck to the new building stained.

The Town Manager informed council that although these were items on the summer list of things to do with the summer students, they were not accomplished.

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Wednesday, 21 September 2016 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 123 / 2016

*Councillor Carol King moved to **ADJOURN** the meeting of **31 August 2016.***

Mayor Christopher Dredge adjourned the meeting at 11:08 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline