

TOWN OF BAULINE

MINUTES OF REGULAR COUNCIL MEETING HELD AT
2 MEMORIAL PARK PLACE 3 NOVEMBER 2016

PRESENT

Mayor Christopher Dredge
Councillor Jason King
Councillor Craig LeGrow
Councillor Carol King
Town Manager Craig Drover

REGRETS

Deputy Mayor Colin LeGrow

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **7:56 pm**.

2.0 AGENDA

Upon Review of the Agenda:

MOTION 142 / 2016

*Councillor Jason King moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

In the absence of a quorum of council members that attended the previous general meeting, the adoption of the minutes of 13 October 2016 were deferred.

4.0 BUSINESS ARISING FROM MINUTES

4.1 PROMOTIONAL AND MARKETING MATERIAL

Council reviewed the printed copies of the promotional material designed by Deputy Mayor Colin LeGrow. It was requested that an acknowledgment and thank you letter be sent to the Deputy Mayor.

4.2 GENERAL MAINTENANCE CONTRACT

The Town Manager informed council that he had not had the opportunity to draft the expression of interest letter for review, as requested at the last meeting.

4.3 FUNDING OPPORTUNITIES

As this was an item requested to be added to the Agenda by the Deputy Mayor, this item was deferred until the next general council meeting.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Development – Robert and Darlene Richards – Backlot development 886 Bauline Line

Council reviewed the Backlot development application submitted by Robert and Darlene Richards. Council also reviewed the comments made by the Pouch Cove Volunteer Fire Department Chief regarding this application.

MOTION 143 / 2016

*Councillor Carol King moved to **APPROVE IN PRINCIPLE** this application to develop a back lot residence with the following conditions:*

- *That the proposed driveway be cleared of snow in a reasonable time following a snow storm;*
- *That there be ample room for a fire truck to turn around;*
- *That the driveway to the new residence be clearly marked with Street address number 890;*
- *The development shall conform to the requirements of the Residential Infill (RI) Land Use Zone of the Town of Bauline Municipal Plan and Development Regulations 2007 – 2017 (Regulations available upon request);*
- *A Provincial Government Services NL, Operations Division Certificate of Approval is required for well and septic system prior to release of a Building Permit from the Town;*
- *All municipal criteria and legislation is to be met and verified by the Town of Bauline's official;*
- *The cost of the Building Permit will be \$100.00 plus \$1.00 per square meter of gross floor area per building lot;*
- *A complete development application must be submitted to council for review and a building permit is to be obtained from the Town of Bauline prior to any work or construction commencing; and*
- *In accordance with item 5.10 of the Town Council Meeting held 1 May 2013, the responsibility of this construction for compliance with the National Building Code rests with the home owner and/or developer/contractor.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

5.1.2 Crown Land Applications – Newfoundland Aquaponics – Bauline Line Extension

Council reviewed the comments from the Planning and Development committee regarding this matter. After a short discussion, the Town Manager was requested to liaise with Newfoundland Aquaponics and inform them that the area they had requested was currently in planning stages to be utilized as a residential area. Council identified two areas that they felt would accommodate Newfoundland Aquaponics, and asked that the Town Manager meet with them and show them the sites.

5.1.3 Crown Land Freeze Request – Technical Rope and Rescue (TRR)

Council reviewed the request from TRR to re-freeze the area of land on the Bauline Line Extension that was frozen 2014/2015. Upon discussion it was felt that there was a “first right of refusal” on that plot of land so that if someone else applied for it, TRR would be contacted prior to any decision being made. The Town Manager was requested to liaise with Crown Land Division to determine if there is “first right of refusal” in place in favour of TRR. With that said:

MOTION 144 / 2016

*Councillor Craig LeGrow moved to **DENY** the application to re-freeze the land on Bauline Line Extension at this time indicating that TRR’s interests are protected with the first right of refusal clause.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

5.2 CORRESPONDENCE

5.2.1 Northeast Eagles Senior Hockey Club – Council reviewed this correspondence requesting sponsorship.

MOTION 145 / 2016

*Councillor Craig LeGrow moved to **SPONSOR** the Northeast Eagles Senior Hockey Club \$500.00 of support in return for Town advertising and season passes.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

- 5.2.2 Municipalities NL – Council received and reviewed the Johnson Insurance benefit package as requested by MNL.
- 5.2.3 Municipal Assessment Agency – Council reviewed MAA letter indicating that the 2017 Assessment Service Fee will be \$7,672.00.
- 5.2.4 Pouch Cove Volunteer Fired Department – Council reviewed this correspondence regarding the 2016 PCVFD Christmas parade and request to participate.
- 5.2.5 Holy Trinity High – Council reviewed this invitation for the Mayor to attend the annual graduation exercise awards night on 17 November at 7:00 pm. Mayor Dredge indicating that he could not attend, but if there were any other council members that could attend, they could do so in his place.
- 5.2.6 Canadian Diabetes Association – Council reviewed this e-mail regarding a 21 day Challenge to end Diabetes. Upon review it was requested that the Town Manager send this e-mail out to all of council for further discussion.
- 5.2.7 Gas Tax Secretariat – Council reviewed this letter informing that the Year 11A gas tax fund allocation of \$12,238.80 had been released for payment to the town.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

- 6.1.1 Receipt Books – The Town Manager informed council that he was on the last Town of Bauline receipt book. He indicated that he had checked several places and QuikPrint in St. John's was the better option and price. After which;

MOTION 146 / 2016

*Councillor Craig LeGrow moved to **PURCHASE** five, 200 printed receipt books from QuikPrint at a cost not to exceed \$187.61 plus HST.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

6.2 SAFETY REPORT/DISCUSSION

There were no items of safety discussed at this meeting.

6.3 WATER UPDATE

The Town Manager informed Council that the water quality and quantity remain good. The leak reported at the previous meeting has not been repaired yet by the resident. The Town Manager was requested to contact the resident to determine a date that it would be repaired.

6.4 ANIMAL CONTROL RATES –

Council reviewed the new 2017 Animal Control Services contract with the Town of Torbay. After which;

MOTION 147 / 2016

*Councillor Craig LeGrow moved to **RETAIN** the Town of Torbay Animal Control Services contract with the 2017 service rates as presented.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

6.5 TARGA 2017 CONTRACT

Council reviewed the 2017 TARGA agreement letter. Mayor Christopher Dredge informed council that he and the Town Manager had met with TARGA officials 18 October, where council concerns were raised. After a short discussion

MOTION 148 / 2016

*Councillor Jason King moved to **HOST** a 2017 TARGA prologue/race in Bauline as detailed in the agreement.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

6.6 2017 WASTE REMOVABLE CONTRACT

Council reviewed the draft 2017 Waste Removal Contract, which is in it's second year of a possible 3 year renewable contract. After which;

MOTION 149 / 2016

*Councillor Jason King moved to **AWARD** Around The Bay Disposal Inc the 2017 Waste Removal Contract.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

6.7 VIGILANT MANAGEMENT INC

As this was an item requested to be added to the Agenda by the Deputy Mayor, this item was deferred until the next general council meeting.

6.8 SNOW CLEARING CONTRACT PATIO

Council reviewed a quote from T & R consulting to do snow removal of the patio at the new Town Hall and Community Centre as well as the entrance to the towns water source at 1 Brook Path. After a short discussion; it was requested that a request be sent out in a flyer requesting anyone wishing to submit quotes to do so... it was noted that they will require the same documentation/items as any of the other contractors, hired by the town.

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

The project continues to wind down with one outstanding invoice to pay.

7.2 GRAND OPENING OF TOWN HALL AND COMMUNITY CENTRE

Afer a lengthy discussion; Mayor Dredge called a Grand Opening meeting to be held Tuesday, 8 October at 8:00 pm.

7.3 BONFIRE NIGHT

The Town Manager informed Council that coordination continues between him and the Community Committee to hold this year's bonfire night on Friday, 4 November. All plans are currently on schedule.

7.4 REMEMBRANCE DAY

Council reviewed the MEL and draft documents produced by the Town Manager. A few changes were requested. Liaison with different organizations and individuals continue.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 150 / 2016

*Councillor Craig LeGrow moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 151 / 2016

*Councillor Jason King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Councillor Craig LeGrow
All in favour*

*Motion **CARRIED***

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted
- 9.2 Recreation Committee – No report submitted
- 9.3 Finance Committee – The Chair indicated that there will be a Finance Committee meeting called in the near future to discuss the budget.
- 9.4 History & Heritage Committee – No report submitted
- 9.5 Emergency Response Committee – No report submitted
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - Mayor Dredge informed council of the recent ICSP meeting hosted by Bauline 19 October 2016.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted
- 9.8 Community Committee – Councillor Craig LeGrow informed council of ongoing initiatives of the Community Committee. Council asked that the Community Committee submit nominations for the Volunteer of the Year Award.
- 9.9 War Memorial Committee. No report submitted.

10.0 TABLE DISCUSSION

At this point Mayor Christopher Dredge asked if there were any items that council or staff would like to address.

After everyone had the opportunity to speak:

Mayor Christopher Dredge left the Chair
Councillor Jason King assumed the Chair

MOTION 152 / 2016

*Mayor Christopher Dredge moved to **ALLOCATE** funding to offset the cost of having 508 (Caribou) Air Cadet Squadron participate in the Christmas parade as well as provide \$300.00 towards children's loot bags.*

*Seconded by Councillor Carol King
All in favour*

*Motion **CARRIED***

MOTION 153 / 2016

Mayor Christopher Dredge moved to **PURCHASE** a Bauline Print on behalf of the Council Members responsible for the construction of the new Town Hall and Community Centre including two former members of council. The names will be listed in alphabetical order on the print in recognition of their work and dedication to the project and the community.

Seconded by Councillor Jason King
Two in favour
Councillor Craig LeGrow opposed

Motion **CARRIED**

Councillor Jason King left the Chair
Mayor Christopher Dredge resumed the Chair

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Thursday, 24 November 2016 at 7:45 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 154 / 2016

Councillor Craig LeGrow moved to **ADJOURN** the meeting of **3 November 2016.**

Mayor Christopher Dredge adjourned the meeting at 11:16 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline