

**MINUTES OF REGULAR COUNCIL MEETING HELD AT
2 MEMORIAL PARK PLACE 28 AUGUST 2017**



PRESENT

Mayor Christopher Dredge
Deputy Mayor Colin LeGrow
Councillor Jason King
Councillor Carol King
Councillor Craig LeGrow
Town Manager Craig Drover

REGRETS

PUBLIC IN ATTENDANCE

1.0 CALL TO ORDER

Mayor Christopher Dredge called the meeting to order at **8:01 pm**.

2.0 AGENDA

Upon review of the proposed Agenda;

MOTION 112 / 2017

*Councillor Craig LeGrow moved to **ADOPT** the agenda as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

3.0 PREVIOUS MINUTES

3.1 10 JULY 2017

Upon review of the minutes:

MOTION 113 / 2017

*Councillor Jason King moved to **ADOPT** the minutes of 10 July 2017 as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

3.2 31 JULY 2017

Upon review of the minutes:

MOTION 114 / 2017

*Councillor Craig LeGrow moved to **ADOPT** the minutes of 31 July 2017 as presented.*

*Seconded by Councillor Jason King
All in favour.*

*Motion **CARRIED***

4.0 BUSINESS ARISING FROM MINUTES

4.1 FIRE SERVICE MOU - TOWN OF POUCH COVE

Deputy Mayor Colin LeGrow briefed Council on the latest developments regarding the MOU and the additional requests of the Pouch Cove Fire Department and Pouch Cove Council. The Deputy Mayor went on to explain that there are still some items that require clarification. A lengthy discussion ensued; after which, Council requested that the Deputy Mayor continue to correspond with the Town of Pouch Cove and the Fire Chief to resolve this matter. Deputy Mayor LeGrow agreed.

4.2 INTERPRETIVE AND HISTORICAL SIGNS

The Town Manger informed Council that he is still soliciting quotes on an appropriate sign. He requested clarification on size and numbers. Council recommended that a good size for the sign would be 3 feet by 2 feet and that two signs should suffice.

5.0 APPLICATIONS AND CORRESPONDENCE

5.1 APPLICATIONS

5.1.1 Darren Noseworthy – Non-permanent accessory building.

The Town Manager informed council that he had exercised his authority granted by Council to approve a non-permanent accessory building (16' x 10') at 1216 Bauline Line.

5.2 CORRESPONDENCE

5.2.1 Pouch Cove Volunteer Fire Department – Council reviewed the invitation to the Pouch Cove Firefighter's Ball on Saturday, Sep 30th at the Pouch Cove Lions Centre. Council decided to defer this to the next council meeting.

5.2.2 Prostrate Cancer Canada – Council reviewed this correspondence requesting the town to recognize September as Prostrate Cancer Awareness month. After which:

MOTION 115 / 2017

*Councillor Carol King moved to **RECOGNIZE** September 2017 as Prostate Cancer Awareness month in the Town of Bauline.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour.*

*Motion **CARRIED***

- 5.2.3 NL Sexual Violence and Prevention Centre (NLSACPC) – Council reviewed this correspondence requesting that the town recognize the week of September 10-16 as the 2017 Sexual Violence Awareness Week. After which:

MOTION 116 / 2017

*Councillor Craig LeGrow moved to **RECOGNIZE** the week of September 10-16, 2017 as Sexual Violence Awareness Week and sign the proposed proclamation as presented.*

*Seconded by Councillor Carol King
All in favour.*

*Motion **CARRIED***

- 5.2.4 Volunteer Victoria – Council reviewed this correspondence regarding a request to be part of a nation-wide volunteer matching program operated out of Victoria BC. Council declined at this time.
- 5.2.5 Drone NL – Council reviewed this request from Drone NL regarding the marketing of the town and its facilities. Council declined at this time.
- 5.2.6 Town of Holyrood - Council reviewed the proposed amendment to the Town of Holyrood's Municipal Plan and Development Regulations in conjunction with a proposed amendment to the St. John's Urban Region Regional Plan.
- 5.2.7 RNCA – Council reviewed this request for support to the Royal Newfoundland Constabulary Association by purchasing advertising space in their magazine. Council declined at this time.

6.0 NEW BUSINESS

6.1 REPORT FROM TOWN MANAGER

The Town Manger briefed council on the completed maintenance projects since the last meeting; including the installation of the new bulletin board at the entrance to the town; and the enclosure of the War Memorial.

6.2 SAFETY REPORT/DISCUSSION

There were no safety items raised or discussed.

6.3 WATER UPDATE

The Town Manager informed Council that the water quality and quantity are reported as good. No leaks are suspected.

6.4 TARGA

Council reviewed e-mails of concern from residents of Bauline regarding the TARGA Prologue Race in Bauline. A discussion ensued. It was noted that the town had already entered into a contract for the 2017 TARGA Prologue Race, but it was decided to request a re-evaluation of the commitment prior to signing any future contract with the TARGA organization. The discussion turned to the BBQ event for the Town's volunteers and TARGA personnel. It was decided that Council would host the event at the Community Centre with a call for volunteers to assist. A meeting with a TARGA representative is scheduled for 10:00 am 29 August.

6.5 PETITION TO BAN SINGLE-USE PLASTIC BAGS

Council reviewed this request to sign a petition to ban selling/using single-use plastic bags within the province of Newfoundland Labrador. After which:

MOTION 117 / 2017

*Deputy Mayor Colin LeGrow moved to **ORGANIZE and SIGN** a petition to ban the selling/using of single use plastic bags within Newfoundland Labrador.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

6.6 TERRY FOX RUN

The Town Manager informed Council that the Terry Fox Run will take place Sunday 17 September from 10:00 am to approximately 12:00 noon. A RNC escort has been arranged for the 5 km run from Bauline Line extension to the Town Hall. There is also a second route from the Town Hall to Duck Pond and return.

6.7 KILLICK COAST GAMES VOLUNTEER FUNCTION

Mayor Dredge addressed Council regarding hosting the Killick Coast Games, volunteer function here in the Town's Community Centre. As a partner in hosting the Games along with the Towns of Flatrock and Pouch Cove; Bauline did not have the sports facilities to host any of the games. In lieu of this, the Mayor suggested that Bauline host the post game volunteer function. Council agreed. The event will take place Friday 15 September 2017 commencing at 7:00 pm. More details regarding entertainment, and financial support will be agreed upon via e-mail and ratified at the next meeting of Council.

6.8 FES EXERCISE COOL BREEZE

The Town Manager informed Council that there is a table top exercise that will be conducted in Pouch Cove by the FES staff along with Fire Chief Sullivan. It's scheduled to take place Friday, 8 September from 9:00-12:30. Both Deputy Mayor Colin LeGrow and Councillor Craig LeGrow indicated if available they would attend.

6.9 T & R CONSULTING CONTRACT RENEWALS

Council reviewed both the Snow Clearing (Patio and Pumphouse) renewal contract and the Water Operator renewal contract presented by T & R Consulting. After which:

MOTION 118 / 2017

*Deputy Mayor Colin LeGrow moved to **APPROVE** the 2017/2018 Snow Clearing (Patio & Pumphouse) renewal contract between the Town of Bauline and T & R Consulting as presented.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

MOTION 119 / 2017

*Deputy Mayor Colin LeGrow moved to **APPROVE** the 2017/2018 Water Operator renewal contract between the Town of Bauline and T & R Consulting as presented.*

*Seconded by Councillor Craig LeGrow
All in favour.*

*Motion **CARRIED***

7.0 OLD BUSINESS

7.1 TOWN HALL / MEMORIAL PARK - CAPITAL WORKS PROJECT 11057

7.1.1 Final Payment – Council decided to hold the final payment until the Dry Hydrant project was complete.

7.1.2 Bathroom Floors – Councillor Jason King informed Council that he will confirm if the materials have arrived or not.

7.2 CELL TOWERS

The Town Manager informed Council that Cell Tower project is proceeding.

7.3 ALTERNATE POWER SUPPLY

Council reviewed a letter from Minister Joyce indicating that the Town of Bauline has been approved to install a generator on a cost share basis. The split will be 50% and the total project amount approved is \$126,000.00. Council requested that the Town Manager acquire quotes from qualified engineering firms in order to proceed with the project.

8.0 FINANCES

8.1 FINANCIAL STATEMENT

After review of the Financial Statement by Council;

MOTION 121 / 2017

*Councillor Carol King moved to **ACCEPT** the Financial Statement as presented.*

*Seconded by Councillor Jason King
All in favour*

*Motion **CARRIED***

8.2 OUTSTANDING PAYABLES

After review of the Outstanding Payables by Council;

MOTION 122 / 2017

*Councillor Carol King moved to **PAY** the Outstanding Payables as presented.*

*Seconded by Deputy Mayor Colin LeGrow
All in favour*

*Motion **CARRIED***

8.3 BUDGET

Council reviewed the 2017 budget status as of 28 August 2017.

9.0 COMMITTEE REPORTS

- 9.1 Planning and Development Committee – No report submitted.
- 9.2 Recreation Committee – No report submitted.
- 9.3 Finance Committee – No report submitted.
- 9.4 History & Heritage Committee – Committee Chair, Mayor Christopher Dredge, addressed council and informed them that the Canada Summer Student (Elizabeth Goby) had met with the History and Heritage Committee the evening of 24 August and presented the work she had completed over the summer. It was a well done presentation and the work completed will put the History and Heritage committee on a good footing going forward. Ms. Goby was thanked for her efforts on this project.
- 9.5 Emergency Response Committee – Nothing further to report.
- 9.6 Integrated Community Sustainability Plan Committee (ICSP) - No report submitted.
- 9.7 Northeast Avalon Joint Council Committee (NEAJC) – No report submitted.
- 9.8 Community Committee – Councillor Craig LeGrow briefed council on ongoing initiatives of the Community Committee.
- 9.9 War Memorial Committee. No report submitted.

10.0 TABLE DISCUSSION

At this point, Mayor Christopher Dredge asked Council if there were any other items they wished to address.

Deputy Mayor Colin LeGrow informed Council that there is an important regional meeting coming up that he felt would be worth attending by council members as follows: The meeting is regarding Regional Governance and will be held on Wednesday, 6 September 2017 7:00-9:00 pm at the Roncalli Elementary School, 130 Airport Heights Drive, St. John's. Mayor Christopher Dredge thanked Deputy Mayor Colin LeGrow for the information and encouraged council members to attend if they were available.

11.0 NEXT GENERAL MEETING

Mayor Christopher Dredge scheduled the Next General Meeting for **Thursday, 14 September 2017 at 7:30 pm.**

12.0 ADJOURNMENT

As there was no further business to discuss;

MOTION 123 / 2017

*Councillor Craig LeGrow moved to **ADJOURN** the meeting of **28 August 2017**.*

Mayor Christopher Dredge adjourned the meeting at 11:04 pm.

Christopher Dredge
Mayor
Town of Bauline

Craig Drover
Town Manager
Town of Bauline